



**UNDERGRADUATE AND
TEACHER EDUCATION**

SCHOOL OF EDUCATION
Bloomington

REQUEST FOR CREDIT OVERLOAD

Students who wish to enroll in more than the maximum number of credits need official permission from the School of Education.

A credit overload consists of:

- More than 20 credits in Fall or Spring Semester;
- More than 20 credits overall in Summer Session;
- More than 6 credits in a 4-week Summer Session;
- More than 10 credits in a 6-week or 8-week Summer Session.

In order to request an overload, please complete the form and meet with an advisor. Be ready to explain why you believe an overload is justified and feasible, as well as why you believe you will be successful in your coursework. If your GPA is 3.0 or above, and you have no pending Incompletes, the advisor will consult with faculty and then make a decision.

If your GPA is below 3.0, or if the advisor does not feel that an overload is in your best interests, you may then submit your request to the Academic Standards Committee, which will consider your rationale, your past course history, the advisor's recommendation, and the advice of program faculty. This type of request can be sent from your IU e-mail address to edmajor@indiana.edu with "Request for Credit Overload" in the subject line, or you may turn it in at the front desk of the Office of Undergraduate and Teacher Education (ED 1000).

Note: Please submit your request well before the beginning of the semester for which you are requesting an overload. Requests cannot be considered after the first week of the semester. Requests that go before the Academic Standards Committee may require up to one month to consider.



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REQUEST FOR CREDIT OVERLOAD FORM

Name: _____ ID #: _____

Today's Date: ____ / ____ / _____ IU E-mail Address: _____

Cumulative GPA: _____ Previous Semester GPA: _____

Semester: Fall Spring Summer Year _____

Employment commitments for the semester of the overload: _____ hours per week.

Course Title	Course Number	Credits
Current Courses		
Overload Courses		
Total (current + overload) Semester Credits		

Provide a brief explanation of why a credit overload is needed and why you believe you will be successful.

Student's Signature

Advisor's Signature