

**Change of Advisor
5/9/2022**

This form is required when you change your primary advisor (chair of your advisory committee and/or chair of your research committee). If you make more than one such change over the course of your program, you will need to complete and return a copy of this form each time. The form is required so that both old and new advisors are aware of the change, and the department can update your GEMS record. The department and the SoE place multiple requirements on your advisor, and it is important to know who your current advisor is.

STUDENT NAME:

Student ID#

Program: Certificate: Masters: EdD: PhD:

Name of previous advisor:

Name of new advisor:

When you complete, sign, and turn in this form, you are verifying that you have informed your prior advisor of the change that you are reporting here.

Signatures

Student: Date: / /

New advisor: Date: / /

Print out the form, obtain signatures, and return to the IST Office. If the signatures are digital, route the form by email that verifies the advisor's signature.