

Higher Education and Student Affairs **Spring 2018 Practicum Opportunities**

Title of Practicum

Graduate Intern, Student Success and Retention

Practicum Description Summary

The Student Success and Retention practicum opportunity at Ivy Tech Community College – Central Indiana will provide graduate students with hands-on experience in success and retention programs aimed at serving a diverse population of both first-time and continuing college students. The practicum experience will involve shadowing professional staff members, research and development of resources, and the opportunity to work directly with students one-on-one and in group settings. In particular, practicum students will learn about success coaching, a relatively new initiative in the Student Success and Retention department.

Sponsoring Office

Student Success and Retention, Ivy Tech Community College – Indianapolis

Department/Office Website Address: <https://www.ivytech.edu/central-indiana/17755.html>

If multiple students can be selected for this position, please indicate the number of practicum students the site is willing to host:

Spring 2018

Number available: 1

Please identify any requirements outside the 8 hours per week of the practicum experience the student would be expected to complete:

Full practicum hours (8 hours/week) will begin in January and may involve an occasional evening/weekend commitment, depending on practicum student's availability.

Learning outcomes associated with the practicum experience in your office:

Student Success and Retention graduate interns will:

- Employ knowledge of student development theory to guide interactions with a diverse student population.
- Gain an understanding of the mission, values, goals and culture of the nation's largest state-wide community college system.
- Apply critical thinking, problem solving and creativity to evaluate and enhance success and retention programs and services.
- Become familiar with success coaching principles and utilize knowledge to create a resource for the department.
- Practice public speaking and group facilitation skills through presenting academic success workshops.
- Develop valuable skills in student success and retention program development and assessment.

Provide a brief summary of the activities, duties, responsibilities and/or special projects associated with this position:

Student Success and Retention graduate interns will:

- Shadow Student Success and Retention professional staff members to gain an understanding of department practices and success coaching techniques.
- Assist with the ongoing development of tools and resources for success coaching program.
- Develop and/or co-present academic success workshops
- Meet one-on-one with college students to assist them in identifying personal, academic and career goals and steps to achieve those goals.
- Assist with the evaluation of Student Success and Retention to enhance program effectiveness and measure contributions to increased persistence and completion rates.
- Participate in staff meetings and professional development opportunities when available.

Site Supervisor for Practicum Experience:

Name Elizabeth Swisher
Address 50 W. Fall Creek Parkway N. Dr. Indianapolis, IN 46208
Phone 317-921-4286
E-mail eswisher@ivytech.edu

Individual completing this form:

Name Elizabeth Swisher
Address 50 W. Fall Creek Parkway N. Dr. Indianapolis, IN 46208
Phone 317-921-4286
E-mail eswisher@ivytech.edu

Yes, my department plans to attend the HESA Practicum Fair and we have completed the description form

No, my department does not plan to attend the HESA Practicum Fair, but we have available opportunities for students and I have completed the description form

No, my department does not plan to attend the HESA Practicum Fair and we have no available opportunities at this time.

Please submit completed practicum description form to Amy Núñez, hesaga@indiana.edu, by **October 6, 2017**. Past practicum descriptions can be found at <http://education.indiana.edu/students/graduates/programs/hesa/masters-practicum-opportunities%202015.html>

If you should have questions concerning this form or the establishment/maintenance of practica in your office, please do not hesitate to contact Danielle De Sawal, HESA Master's Program Coordinator, Education 4272, at 856-8382 or via e-mail at ddesawal@indiana.edu.

Thank you!