

REQUEST FOR TRANSFER OF GRADUATE CREDIT
(TO BE SUBMITTED IN CONJUNCTION WITH THE POS)

Student Information

Name	_____	Major/ Program	_____
ID Number	_____	Department	_____
		Degree	_____

Credit Transfer Information

Total *semester/quarter* hours of transfer credit requested (circle one) _____

Institution (please attach copy of transcript) _____

Semester/Year	Course Number & Title	Credit Hours SEM or QTR (circle one)	Grade
_____	_____	_____	_____
_____	_____	_____	_____
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_____	_____	_____	_____

_____ *Advisory Committee Chair signature/ Advisor (M.S.)* _____ *Date*

_____ *Print or type name*

- No transfer credit will be given for a course with a grade lower than B.
- Courses graded S (Satisfactory) may be transferred only if a letter is received from the course instructor stating that the student’s performance in the course was at or above a grade of B.

*ORIGINAL SIGNATURE ONLY

* PLEASE SUBMIT COMPLETED FORM ALONG WITH YOUR PROGRAM OF STUDIES TO THE OFFICE MANAGER OF YOUR MAJOR DEPARTMENT.

E-mail as Official IU Communication

INDIANA UNIVERSITY – SCHOOL OF EDUCATION

The university reserves the right to send official communications to students by e-mail with the full expectation students will receive and read these messages in a timely fashion. Official university e-mail accounts are available for all registered students. Official university communications will be sent to students' official university e-mail addresses.

You are expected to check your e-mail frequently and consistently to stay current with university-related communications. In addition to monitoring your university e-mail account, you may want to check the Graduate Enrollment Management System (GEMS). The same user ID and passphrase is used for GEMS and the university e-mail system.