

REQUEST FOR CHANGE OF ADVISORY COMMITTEE MEMBERSHIP PH.D. AND ED.S. DEGREES

In the event of a change in the approved Advisory Committee established on a paper Plan of Study, students should fill out this form and submit it to their department. Students who submitted an e-POS should edit their approved POS with the new committee and re-route the document to change their committee composition.

STUDENT INFORMATION

Name: _____	ID# _____
Major(s): _____	Degree: _____ Ph.D. Ed.S. (circle one)
Minor(s)/ Cognate: _____	<i>Ed.D. students must use the Ed.D Change of Advisory and Research Committee Form in the student portal due to the nature of the combined committees.</i>

COMMITTEE MEMBERS TO BE REMOVED

Name	Committee position (chair, regular member, minor member)
_____	_____
_____	_____
_____	_____
_____	_____

REASON FOR THE REQUESTED CHANGE

NEW COMMITTEE COMPOSITION

The advisory committee consists of at least three faculty members. Two must be from the major area of study and one from the minor or cognate area. The committee chair, who becomes the student's primary advisor, must be a regular faculty member in the major area of specialization. For interdisciplinary minors, the minor representative must be from outside the major. At least two of the faculty members on each advisory committee must be members of the Graduate Faculty; one may be an adjunct, emeriti, or part-time faculty member.

For Doctoral students: the advisory committee shall approve the student's program of study and counsel the student until the passing of the qualifying examination.

For Specialist students: the advisory committee shall approve the student's program of study and counsel the student until the completion of the Capstone project and the degree.

	Typed Name	Signature	Date
Committee Chair:	_____	_____	_____
Co-Chair: (for double majors)	_____	_____	_____
Member:	_____	_____	_____
Member: (cognate/minor)	_____	_____	_____
Department Chair:	_____	_____	_____
Second Department Chair: (for double majors)	_____	_____	_____

Associate Dean for Graduate Studies
(GSO use only)
