



2019 Proffitt Summer Faculty Fellowship Program

Deadline: December 14, 2018

(Awards will be announced in January)

The School of Education has established an annual **Proffitt Summer Faculty Fellowship Program** to support faculty members of the School of Education who are engaged in, or are proposing to engage in, any aspect of significant educational research. Consistent with regulations of the Endowment, the grants are to be used to support research related to teaching, learning and curriculum that have implications for early childhood, elementary or secondary education.

Quality of the research is the primary criterion for award of the fellowships. Priority will be given to pre-tenure faculty members, but all faculty members are encouraged to apply.

The following guidelines apply:

1. Applicants must be tenured or tenure-track faculty or have an appointment as clinical faculty of the Indiana University Bloomington School of Education.
2. Faculty members who received Proffitt Summer Faculty Fellowship money in the preceding summer are **not** eligible to apply.
3. Fellowship holders are expected to devote full-time for a minimum of eight successive weeks on the proposed research.
4. We anticipate that 2-3 fellowships will be funded in 2019.
5. Each fellowship carries an award of \$10,000.
6. In accordance with University policy, the fellowship stipend plus wages and summer salaries resulting from research or other permitted activities is normally limited to 27.5 percent of your previous academic year salary.
7. Any proposed research activity involving the use of human subjects must have a completed "research protocol involving human subjects" approved by the campus committee before funding will be released.
8. Proposed research activities must relate to teaching, learning and curriculum and have implications for early childhood, elementary or secondary education. A wide range of research activities have been funded in the past and will be considered in this competition.

The fellowship program is administered by the Office of Research and Development in conjunction with the School of Education Research and Development Committee.

SUBMISSION

An electronic copy of the proposal should be submitted to randd@indiana.edu. Paper copies will not be accepted.

The R&D Committee would like to remind faculty that they may apply to **EITHER** the Proffitt Grant competition or the Proffitt Summer Faculty Fellowship but not both in any given year.

Reporting Requirements:

A final report **MUST** be sent to the Office of Research and Development (randd@indiana.edu) **no later than six months** after the conclusion of the award period. The final report form can be obtained from R&D. Failure to complete the final report will make the grant PI **ineligible** to compete for any internal grant program. You will be expected to present your research at an upcoming School sponsored event and printing cost of one poster for internal grants poster session will be provided.

Application Procedures
Deadline: December 14, 2018

Applications must be submitted electronically to randd@indiana.edu. No paper copies will be accepted.

Excellence of the proposed scholarship is the major criterion employed in the evaluation procedure. Please be concise and clear in your proposal.

Restrictions: SFF recipients are expected to devote eight weeks of full time research to their projects; teaching or administrative duties during this time are not allowed. Total compensation for the summer (including SFF) is normally limited to 27.5 percent of the previous year's salary. SFF awards are made for one year only; funds may not be "banked" for use in subsequent years.

Application Procedures: A complete application consists of:

1. ***Proposal coversheet (below)***
2. ***The proposal prepared by the candidate***

Proposals should describe the project in concise and jargon-free terms and must not exceed **seven** double-spaced pages. The description should make clear the specific aims and purpose of the project, its scope and presumed contribution to knowledge and a definite plan of work. If a proposal is currently submitted for review by any other funding source(s), the other funding source(s) must be noted in the proposal.

3. ***A current curriculum vitae***

NOTE: Unlike in previous years, we are not asking for letters of support.

Evaluation of proposal: Members of the School of Education Research and Development Committee will review applications and make recommendations to the Associate Dean for Research on funding. The committee members will rate each proposal on the basis of (1) originality, (2) significance, (3) quality of concept and planning, (4) competence of investigator, and (5) prospects of accomplishment.

Report on Summer Accomplishments: All faculty members who are awarded Summer Faculty Fellowships are required to submit a brief report of the activities supported by the fellowship. The report is due to the R&D Office within six months of the completion of the fellowship. You will be expected to present your research at an upcoming School sponsored event.

If you have questions, please contact Mary Richardson at (812) 856-8012 or kingm@indiana.edu.

**2019 Proffitt Summer Faculty Fellowship (SFF)
Proposal Coversheet**

Please place this page at the beginning of your proposal file.

Applicant Name:

Rank:

Department:

Phone:

E-mail:

Title of Project:

Special Needs:

Does this project require use of human subjects? Yes _____ No _____

(Projects involving the use of human subjects must provide evidence that relevant University requirements and regulations have been met before the research can begin. We encourage you to work with the IRB Office (855-3067) to accomplish this.)

Briefly describe any special needs of this project, i.e., space, equipment/software needs, and use of distance technology that might impact the feasibility of the work and how those needs will be met.