Committee	Charges	Progress	Barriers, if any	Estimated Completion Date	Additional Notes
Research, Development & External Partnerships	Charge 1: Continue to develop and improve the calls for all awards overseen by the R&D Office in order to increase faculty awareness and participation in the competitions	Continued to review, but the biggest issue is having to have both Fall and Spring Competitions to get enough submissions and from other than the "usual suspects"	Still some confusion that results from the having two submission periods.	Completed	
	Charge 2: Continue to examine and potentially revise guidelines for reviewing and awarding both the Research and External Partnership awards.	The process is still a bit clunky. Dept chairs are not all timely and some don't follow the guidelines, e.g., one dept put forward three names for one award and none for the other	Department chairs need to be more attentive to the task of nominating the appropriate number of faculty from their programs	Completed	
	Charge 3: Implement processes to support additional grant applications building on the expertise of the new grant writing support specialist	A grant writing workshop was held and was attended by folks who all submitted grants in the Fall (and one in Spring). The grant writing specialist was not involved for whatever reason	It is difficult, and a generally ineffective strategy, to have faculty committee members responsible for this. This is where the RD&EP Office should provide more support, but that is currently not the case.	Completed	
	Charge 4: Continue annual review of grant solicitations to ensure that grants are directed as intended to seed research for young scholars	We made some progress in getting young scholars to apply (and be awarded). There is still difficulties since one program is not eligible, given the intent of the Proffitt grant that excludes higher education (despite this two young higher ed scholars were able to get Summer Proffitts, but that was a stretch)	More proactive work from the RD&EP office can do this, not a faculty committee	Completed	
	Charge 5: Consider either revising or adding an additional category to the Outstanding Research Award so that young scholars have a chance	We still support this idea, but it has so far been slapped down by those above.		Completed	