Graduate Studies, Recruitment, Admissions & Financial Aid Committee

Meeting 3 Minutes | October 17, 2018 | 10am - 12pm | WW 2140

* **Members Present:** Cary Buzzelli, Ellen Vaughan, Karen Wohlwend, Leslie Chrapliwy, Marjorie Treff, Rebecca Martinez, Monica Byrne-Jiménez, Vic Borden, Jessica Lester
* **Members Absent:** Andrea Walton (sabbatical), Mishael Sedas (traveling), Quentin Wheeler-Bell
* **Ex-officio Present:** Sarah Lubienski
* **Guests Present:** Matt Boots, Tracey McGookey, Valarie Akerson
* **Staff:** Kirstin Helström

1. **Preliminary Items**
   1. Review/Approval of Minutes from September 25, 2018
      * *Karen Wohlwend moved to approve the minutes.*
      * *Ellen Vaughan seconded the motion.*
      * *All in favor.*
2. **Discussion Items**
   1. Program Reviews
      1. Science Education – *Valarie Akerson*

Valarie Akerson summarized the short-term and long-term feedback from the program review process last year:

Short-term feedback

* Acquire a faculty line for a person from an underrepresented population with expertise in out of school research in science education
* Identify other faculty that might have experience in out of school research in science education
* Consider how the program prepares instructors for teaching E328 and Q200 courses

Long-term feedback

* Offer more science education courses (but there is concern about low enrollment if additional courses were offered)
* Acquire another faculty line with a content specific degree
* Develop a doctoral seminar on free-choice or informal learning
* Develop a doctoral seminar on diversity
* Explore creating an EdD program
  + 1. Program Review Process Updates – *Sarah Lubienski*

The program review cycle has been adjusted to every seven years (rather than the previous five-year cycle) to ease strains on both faculty and financial resources. The associated guidance document has been streamlined, and faculty engaged in program reviews are encouraged to provide feedback on the document’s guidelines.

* 1. Policies

GSO found policies in the bulletin that raised some questions for GSC discussion. GSC did not vote on the following items.

* + 1. Advisory Committee – *Matt Boots*

The Graduate School bulletin requires two members from the major and one member from outside the major. The School of Education requires two members from the major and one member from the minor. To merge these two intentions, GSO suggests: 1) if the student’s minor does not require a qualifying exam, the third advisory committee member may be an outside member; 2) if the student’s minor does require a qualifying exam, the third member must be the minor adviser.

* + 1. Forming a Research Committee – *Matt Boots*

Currently, for PhDs, the third member must be the minor adviser. For EdDs, the third member of the research committee does not have to be the minor adviser. The committee discussed the possible change of this requirement for EdDs, to either be more restrictive (requiring a minor adviser) or being more open (continuing to allow an outside member, and perhaps encouraging a member from outside SoE).

* + 1. Policies on UG Coursework in Masters – *Leslie Chrapliwy*

COAS contains courses (typically biology, history, anthropology courses) at the 300- and 400-levels that count for graduate credit, and SoE uses waivers for these exceptions. COAS is working to phase out these numbers to avoid confusion and only offer courses for graduate credit at the 500-level and up.

This specific policy concern is related to graduate students using undergraduate courses as electives in their graduate degrees. Currently, juniors or seniors are allowed to take undergraduate courses and count them (up to 6 credits) toward the graduate degree, as long as the credits were not counted in the bachelor’s degree. GSO has encountered graduate students asking if they can take an undergraduate course and count it toward the graduate degree as an elective. Currently, GSO has denied this option, but is bringing it to GSC for discussion before making changes to the SoE bulletin.

* + 1. Reinstatement to Candidacy – *Matt Boots*

UGS has added a procedure to describe requirements for reinstatement to candidacy, and GSC discussed adding the same procedure to the SoE bulletin.

1. **Voting Items**
   1. Policy Updates

During the 2017-18 academic year, several of these policies were reviewed for core campus language, but the review for diversity, equity, and inclusion (DEI) issues was postponed due to time constraints. Although the DEI concerns are now the primary reason for this review, the agenda committee concluded that many of these policies are no longer relevant and should be sunsetted.

* + 1. 05.32R Appointment to Graduate Faculty Status

The committee recommended to link [the Graduate School associated policy](https://graduate.indiana.edu/faculty-staff/membership.html), for reference as to how School of Education policies align and/or differ. Wanting more context and a larger discussion before deeply reviewing this policy, the committee decided to postpone this policy’s review until the next GSC meeting.

* + 1. 07.22 Guidelines for Involvement of Retired Faculty

The committee plans to discuss the role of ‘director’ versus ‘chair’ of a dissertation in a future meeting. Some language changes were made to the policy.

* + - *Leslie Chrapliwy moved to approve the language changes.*
    - *Rebecca Martinez seconded*
    - *All in favor.*
    1. 17.45 Proposed Wording for Graduate Certificate GPA requirements

The committee approved the 3.0 gpa requirement for graduate certificates, but also made a language change.

* + - *Jessica Lester moved to approve the policy with language changes.*
    - *Monica Byrne-Jiménez seconded.*
    - *All in favor.*
    1. 72.30 Policy on Experimental Courses

This policy (and associated procedure) has been replaced by the Carmin system, so the committee determined to sunset this policy.

* + - *Vic Borden moved to sunset this policy.*
    - *Several members seconded.*
    - *All in favor.*
    1. 72.55 Proposal to Modify the Experimental Course Policy
    - *Monica Byrne-Jiménez moved to sunset this policy.*
    - *Leslie Chrapliwy seconded.*
    - *All in favor.*
    1. 73.34a Policy on 600-Level Courses at Regional Campuses

The committee determined this policy to be redundant with the Carmin system, and so determined to sunset this policy.

* + - *Jessica Lester moved to sunset this policy.*
    - *Rebecca Martinez seconded.*
    - *All in favor.*
    1. 77.38 School of Education Policy for Cooperative Programs

The committee recognized that EdD degrees were not offered at IU when this policy was created, and PhD residency policy is governed by the Graduate School.

* + - *Karen Wohlwend moved to sunset this policy.*
    - *Vic Borden seconded.*
    - *All in favor.*
    1. 77.59 Proposal for IUNW to Offer Courses Leading to an Indiana Administrators & Supervisors Certificate

Although the associated courses are still taught, this proposal is for two certificates that no longer exist in the Graduate School bulletin.

* + - *Vic Borden moved to sunset this policy.*
    - *Leslie Chrapliwy seconded.*
    - *All in favor.*
    1. 77.60 Proposal for IUSB to Offer Courses Leading to an Indiana Administrators & Supervisors Certificate

Although several of the associated courses are still taught, this proposal is for two certificates that no longer exist in the Graduate School bulletin.

* + - *Karen Wohlwend moved to sunset this policy.*
    - *Monica Byrne-Jiménez seconded.*
    - *All in favor.*