Graduate Studies, Recruitment, Admissions & Financial Aid Committee

Meeting 2 Minutes | September 25, 2018 | 1 - 3pm | WW 2140

* **Members Present:** Cary Buzzelli, Ellen Vaughan, Karen Wohlwend, Leslie Chrapliwy, Marjorie Treff, Rebecca Martinez, Monica Byrne-Jiménez, Vic Borden, Mishael Sedas
* **Members Absent:** Andrea Walton (sabbatical), Quentin Wheeler-Bell (teaching), Jessica Lester
* **Ex-officio Present:** Sarah Lubienski
* **Guests Present:** Matt Boots, Tracey McGookey
* **Staff:** Kirstin Helström
* **Presenters:** Ellen Vaughan, Amy Hackenberg, Marjorie Treff, Gretchen Butera
1. **Preliminary Items**
	1. Review/Approval of Minutes from August 28, 2018
		* *Cary Buzzelli moved to approve the minutes.*
		* *Leslie Chrapliwy seconded the motion.*
		* *All in favor.*
2. **Information Item**
	1. Logistics for Recruitment Fair – *Sarah Lubienski & Matt Boots*

The Recruitment Fair will take place on October 25th from 3-6pm. About ten programs have committed to being there and others may join. Scott Witzke is developing the marketing. Based on how effective this event is, it may be offered annually.

1. **Discussion Items**
	1. Dissertation Format Discussion – *Sarah Lubienski*

Sarah Lubienski shared that she talked with Dean Daleke of the Graduate School and confirmed that the Graduate School bulletin already contains language that allows for a multiple article dissertation, but that the articles must demonstrate some coherence. The committee discussed dissertation sections, previously published work, and determination of authorship. Overall, the consensus remains to leave those determinations to the student’s dissertation committee.

* 1. Committee Quorum & Checklists for GSC-RAFA Submissions – *Matt Boots*

Matt Boots updated the committee that GSO is creating a cheat sheet for proposals moving through GSC. There have been contradictory answers regarding online courses specifically, but the guidelines will be clarified and distributed in the next GSC meeting.

* 1. Policy and Process Topics – *Sara Lubienski*
		1. Remote Participation in Ph.D. Defenses – *Sarah Lubienski*

Sarah Lubienski shared her discussion with Deans Daleke and Rutherford and together, they recommend that faculty be present in person for graduate defense work, whenever possible. Waivers are available for well-justified extenuating circumstances.

1. **Voting Items**
	1. Bulletin/Policy Update
		1. 795 Online Residency– *Matt Boots*

This policy simply solidifies current practice: that online students must have full-time enrollment to fulfill online residency, and online courses do count toward full-time status.

* *Vic Borden motioned to approve this policy.*
* *Monica Byrne-Jiménez seconded.*
* *All in favor.*
	1. Program Review
		1. Mathematics Education – *Amy Hackenberg*

Amy Hackenberg shared about the further development of regular mentorship experiences and meetings with students and how the students have responded so positively to that additional faculty support. The program review also initiated faculty discussions regarding the focus on undergraduate program(s) and internships.

The committee discussed expanding the cycle of program reviews from every five years to every seven years. Sarah Lubienski will follow up with this question. No vote was necessary for this item.

* 1. Program Change
		1. M.S.Ed in Adult Education Program Update – *Marjorie Treff*

In a previous GSC meeting, the committee reviewed and approved a change to the D521 course credit hours (from 2 to 3). This program change deals with aligning the Adult Education Program of Studies to reflect this course change and redistribution of course credits.

* *Rebecca Martinez motioned to approve this program change.*
* *Cary Buzzelli seconded.*
* *All in favor.*
	1. New Program Proposals
		1. M.S.Ed. Mental Health Counseling & Counselor Education: Addictions Track – *Ellen Vaughan*

Ellen Vaughan presented this program, which adds an Addictions Track option to the Mental Health Counseling program. Although this track very closely mirrors the Addictions Track at South Bend, the Bloomington program includes the Biological Basis of Behavior course which is required for MPCAC accreditation. Also, the Advanced Internship requirement was removed from this program, because it will no longer be needed to fulfill licensure requirements.

Since this track will be the only official track offered, Matt Boots suggested created a ‘General Track’ to help students differentiate between the two degree options when applying online.

* *Rebecca Martinez motioned to approve this program.*
* *Karen Wohlwend seconded.*
* *All in favor.*
	+ 1. M.S.Ed. in Learning and Developmental Sciences: Counseling Psychology Track – *Ellen Vaughan*

Ellen Vaughan shared that, currently, many of the counseling doctoral students that do not have master’s degrees complete the Learning and Developmental Sciences: Educational Psychology track. The counseling faculty would like those students to instead complete a Counseling Psychology track. David Estell will likely act as the adviser for students in this degree.

* *Karen Wohlwend motioned to approve this program.*
* *Rebecca Martinez seconded.*
* *All in favor.*
	+ 1. Counseling and Counselor Education: School Track – *Ellen Vaughan*

This proposal is to offer this program in a hybrid format to increase enrollment.

* *Vic Borden motioned to approve this program with minor language changes.*
* *Cary Buzzelli seconded.*
* *All in favor.*
	+ 1. Curriculum & Instruction Online Masters – *Gretchen Butera at 2:30pm*

This program is still in development, but Gretchen Butera and Meredith Rogers brought it before GSC for feedback and approval on the concept of the curriculum. Matt Boots added that this will be the second 30 credit hour masters in School of Education. The committee was enthusiastic about the design of the curriculum.

* *In addition to including greater detail in program design, the committee recommended to include the inquiry requirement in the curriculum.*