

**Minutes from Meeting**  
**2:00-3:30PM**  
**Rooms 2102 (Bloomington) and 3138B (Indianapolis)**

**Members Present:** Heidi Ross, Ben Edmonds, Kelzie Beebe, Cindy Hmelo-Silver, John Hitchcock, Sandy Strain, Paula Magee

**Ex-Officio Present:** Elizabeth Boling, Annela Teemant

**Members Absent:** Beth Berghoff, Chad Christensen, Alex McCormick, Karen Wohlwend, Ghangis Carter

**Staff:** Terri Shockley, Matthew Boots, Liyao Zhao

**Presenters:** Danielle DeSawal, Suzanne Eckes, Terrence Mason, Scott Bellini

I. Review and Approval of Minutes from October 30, 2014

- *Heidi Ross moved to approve the minutes from October 30, 2014, with the following changes: the course should be titled “T550” under the heading of item C.*
- *Cindy Hmelo-Silver seconded the motion.*
- *All in favor.*

II. New Business

A. **MS in HESA Revisions**

The first item of new business discussed was revisions for the MS in HESA. Danielle DeSawal presented and fielded questions on this item. Course G573, formally a requirement for the counseling program, does not have sufficient enrollment. Thus the proposal is to “retire” this course and replace it with a list of acceptable courses for the students to choose from.

- *Heidi Ross moved to approve MS in HESA Revisions, as presented.*
- *Cindy Hmelo-Silver seconded the motion.*
- *All in favor.*

B. **Educational Leadership Programs Revisions**

Suzanne Eckes presented and fielded questions on this item. At IUB there is no official minor in Educational Leadership, but it had existed “in our heads” at the SOE. This request will formalize the minor at IUB. The minor will consist of 9 credits for students in the EDD and EDS programs, and will consist of 12 credits for students in the Ph.D. program. The minor apply to IUPUI as well as IUB. Specifically, the new minor requirement of three A-courses also applies to IUPUI.

Suzanne added that the minor will be visible on the website for students wishing to minor in Educational Leadership, as well as in the bulletin.

- *Heidi Ross moved to approve Proposal for Minors in Educational Leadership, as presented.*
- *Cindy Hmelo-Silver seconded the motion.*
- *All in favor.*

Suzanne then explained that the Ed.D. and Ed.S. programs essentially mirrored one another, and proposed a few changes to address this. The proposal was to make A560, Politics of Education, which is normally a major requirement in both programs, into an elective, and concurrently to make A600 into a major requirement. Suzanne noted that the Ed.S. program is a stopping point for superintendent licensure, and so, many students drop out before writing their dissertation to become superintendents across the state of Indiana. She also added that this was a fairly cosmetic change, in that students in both programs are likely to take A560 and A600 regardless of whether these courses are major requirements or electives.

Suzanne also proposed making Ed.D and Ed.S more flexible by including courses A675 and A720 in the list of acceptable courses toward the major. As a result, students would not be left hanging dry if a faculty member left IUB or went on a sabbatical leave because they would have other course options available to them. Suzanne added that including these courses could be a means of recruiting law students and students in the SoE into the Ed.D and Ed.S programs. Ben noted that on the proposal, the required number of credit hours for Ed.S was 60, yet, based on the courses listed, that number should instead be 65. Suzanne acknowledged that this was indeed a mistake and that she would edit the number.

- *Heidi Ross moved to approve both Ed.D and Ed.S. in Educational Leadership Programs Revisions, with the following changes: under the proposed changes in the Ed.S. in Educational Leadership, the Ed.S. is a 65-credit hour program instead of a 60-credit hour program.*
- *Cindy Hmelo-Silver seconded the motion.*
- *All in favor.*

### C. Teacher Education Minor Proposal

Terrance Mason presented and fielded questions on this item. Terry noted that for some time, there has been an informal Teacher Education Minor available to Ph.D. students in the SoE at IUB. His proposal would simply give official sanction to a program that has been well-developed, but never approved by the committee.

- *John Hitchcock moved to approve the Teacher Education Minor Proposal, as presented.*
- *Heidi Ross seconded the motion*
- *All in favor.*

**D. New Course Request: C661, C678**

Danielle DeSawal presented and fielded questions on these items. These two courses were already approved in Bloomington, so this is just the extension of that approval for IUPUI. C661, Foundations of Institutional Research, is a course offered at IUB and is a requirement for the Institutional Research Certificate. This course is not offered at IUPUI, and so, the New Course Request is to make this course available in Indianapolis.

- *Heidi Ross moved to approve C661 with the following change: change “Yes” to “No” under item #30.*
- *Annela Teemant seconded the motion.*
- *All in favor.*

The committee voted on the New Course Request for C678 separately. This course was also proposed to be taught at IUPUI, and is an existing course at IUB.

- *Cindy Hmelo-Silver moved to approve C678, as presented.*
- *Annela Teemant seconded the motion.*
- *All in favor.*

**E. Urban Education Advocacy and Leadership Graduate Certificate**

Paula Magee presented and fielded questions on this item. She noted that this certificate program had been approved by the committee last year as an online certificate program. The issue was in getting these online programs initiated, which has proved difficult. So she proposed hybridizing the delivery modes of the certificate program, that is, offering some courses online, and some courses face-to-face, in order to getting the certificate program running.

- *Heidi Ross moved to approve the Urban Education Advocacy and Leadership Graduate Certificate with the following change: change the phrase “IUPUI online” to “IUPUI hybrid”.*
- *Annela Teemant seconded the motion.*
- *All in favor.*

**F. New Course Request: P645**

The final item of new business concerned a New Course Request, P645, a course on the Methodology of Single Case Design Research. Scott Bellini presented and fielded questions on this item. Scott noted that he already offers a topical seminar of Single Case Design, 650, during the Summer Session. The course would be offered exclusively online, and would have a pragmatic purpose: to give students skills in the systematic collection of data using single case design. Scott noted that several students in the Ph.D. program had written their dissertations using Single Case methodologies, but that their research was found wanting. This proposed course would give students the background in data collection and analysis they need to write dissertations or other

projects that utilize single case design. The course would also help to evaluate the outcomes of student interventions.

- *John Hitchcock moved to approve P645 with the following change: change “Spring 2016” to “Summer 2015” under item #10; change abbreviation to “Single Case Rsrch Ed&Behav Sci” under item #8b.*
- *Heidi Ross seconded the motion.*
- *All in favor.*