

Meeting Minutes | Graduate Studies Committee | March 28, 2018

Room 2102 (IUB)

Zoom Bridge 238504

10:00am-12:00 pm

- **Members Present:** John Hitchcock, Frank DiSilvestro, Marjorie Treff, Quentin Wheeler-Bell, Leslie Chrapliwy, Kim Howard
- **Members Absent:** Cristina Santamaria-Graff, Sharice Russ, Rebecca Martinez, Jessica Lester, Andrea Walton, Marjorie Manifold, Christine Leland
- **Ex-officio Present:** Y. Barry Chung
- **Ex-officio Absent:** Ghangis Carter, Brendan Maxcy
- **Guests Present:** Matt Boots
- **Staff:** Kirstin Helström
- **Presenters:** Chad Lochmiller, Marjorie Treff, Vesna Dimitrieska, Ray Smith

I. Review/Approval of Minutes from February 28, 2018

- *Marjorie Treff moved to approve the minutes from February 28, 2018.*
- *Leslie Chrapliwy seconded the motion.*
- *All in favor.*

II. Voting Items

A. New Certificates

i. Certificate for Improvement Science (Online) – Chad Lochmiller

In 2017, IUB was selected as one of 11 sites to partner with the Carnegie Foundation for the advancement of teaching on improvement science. In the last year, IUB has worked with Carnegie to develop strands within the Ed Leadership programs specifically, that focus on improvement science. This proposal, which is the first product of that collaboration, is 12 credits and offered completely online through courses that already align with improvement science already. This certificate is supported by school corporations across the state, and the Evansville Vanderburgh School Corporation has already committed to funding the first cohort of 15 students in Spring 2019. Other corporations are interested in funding as well.

- *Frank DiSilvestro moved to approve the new certificate.*
- *Quentin Wheeler-Bell seconded the motion.*
- *All in favor.*

ii. Proposal for Certificate in Dual Language Immersion – Vesna Dimitrieska

Vesna Dimitrieska was involved in the development of the proposal and presented on behalf of Martha Nyikos. Based on Vesna and Martha's work with teachers and administrators in Indiana, they have identified the need for this certificate. In 2015, legislation was passed that allowed for students to obtain a seal of biliteracy, through courses they have taken or otherwise demonstrating multilingual proficiency. This seal of biliteracy is also available in 31 other states within the US. As a result of this legislation, the Indiana Department of Education

began providing grants to schools to offer DLI certificates, but many schools do not have the knowledge to start these programs. For the past two years, Vesna has coordinated with interested schools to offer workshops, but these workshops are not sufficient to fill the gap.

- *Kim Howard moved to approve the new certificate.*
- *Leslie Chrapliwy seconded the motion.*
- *All in favor.*

B. Policy Updates – Updates for Core Campus Language in Bulletin

i. *Additional Requirements Section for Higher Education EdD*

This revision removes the option to complete the residency requirement for this program in Indianapolis.

- *Marjorie Treff moved to approve policy revision.*
- *Quentin Wheeler-Bell seconded the motion.*
- *All in favor.*

ii. *Forming a Research Committee EdD*

This revision replaces the word 'core' with 'Bloomington.'

- *Kim Howard Treff moved to approve policy revision.*
- *Leslie Chrapliwy seconded the motion.*
- *All in favor.*

iii. *Mission and Objectives of the School of Education*

This revision removes core campus language.

- *Leslie Chrapliwy moved to approve policy revision.*
- *Quentin Wheeler-Bell seconded the motion.*
- *All in favor.*

iv. *Proposed Wording for Graduate Certificate GPA Requirement*

The committee confirmed that this policy is still valid despite core campus separation.

- *Leslie Chrapliwy moved to approve the policy.*
- *Kim Howard seconded the motion.*
- *All in favor.*

v. *Appointment to Graduate Faculty Status*

The committee confirmed that this policy is still valid despite core campus separation.

- *Marjorie Treff moved to approve the policy.*

- *Leslie Chrapliwy seconded the motion.*
- *All in favor.*

vi. *30-hour Master's Programs*

Bulletin language needed to be changed in order to be reflective of both 30-hour and 36-hour master's degrees. Therefore, the bulletin will include the following revision: "A master of science in education program requires a minimum of 30 credit hours (several programs require more than 30 credit hours; please see the relevant program bulletin)."

- *Marjorie Treff moved to approve the policy with revised language.*
- *Kim Howard seconded the motion.*
- *All in favor.*

vii. *Retired Faculty on Program and Dissertation Committee Policy*

Although the committee had previously reviewed this policy, the committee had revisions focusing on a retiring faculty member serving as the chair of a dissertation committee and handling arrangements prior to actual retirement. There was clarification that the policy does not apply to serving on an advisory committee or the dissertation committee (in a role other than chair).

- *Frank DiSilvestro moved to approve the revised policy.*
- *Kim Howard seconded the motion.*
- *All in favor.*

C. Course Change Proposal

i. *D521 – Marjorie Treff*

D521 is a required course in the Adult Education master's program. Although this course exceeds the number of contact hours required to qualify for a 3 credit hour course, this course is currently offered for only 2 credit hours.

- *Kim Howard moved to approve the course change from 2 credit hours to 3 credit hours.*
- *Quentin Wheeler-Bell seconded the motion.*
- *All in favor.*

D. Program Proposal

i. *L630 Course to Replace IAET Exam and Prescribed Courses*

Ray Smith explained that international students currently take up to two English language courses in the SLST department that do not count toward

their degree credit or as elective credits. He believes those courses, although aim to enhance English language proficiency, are not specific to the needs of School of Education students. In many respects, the IAET exam that the SLST department administers for purposes of assessing English language skills and placing students is a duplication of the TOEFL exam, which students must already take in their IU application process.

This program proposal recommends using students TOEFL exam scores in place of the IAET exam, to determine whether students should take a course to improve their English language proficiency. Additionally, Ray Smith recommends using the L630 course instead of SLST courses, not only to increase revenue for School of Education, but also to provide language practice that is specific to graduate students' disciplinary needs.

The committee decided to not vote on this proposal until more details of the procedure could be determined. The committee also recommended that a subcommittee in the fall of 2018 be assembled to guide this process.

E. Fellowship Items

i. *Dean's Fellowship Subcommittee Recommendation*

The committee discussed the recommendations stated in the relevant document and voted put these recommendations before the dean's office for approval.

- *Kim Howard moved to send the recommendations to the dean's office.*
- *Frank DiSilvestro seconded the motion.*
- *All in favor.*

ii. *2018-19 Malvina McNeill Fellowship*

Since there are no fellowships available to master's only students and there are no stipulations in the donor's intent about what type of graduate student is eligible to receive the fellowship, the committee discussed possible language changes to limit the fellowship to master's only students. It was however noted that no language adjustments were needed to enforce this idea since the donor's intent was to offer the fellowship to first-year students. Other minor language changes were made.

- *Leslie Chrapliwy moved to approve the language of the fellowship description with minor language changes.*
- *Marjorie Treff seconded the motion.*

- *All in favor.*

GSC called for a subcommittee to form to determine the recipients of this fellowship.

- Leslie Chrapliwy and Marjorie Treff agreed to participate on the subcommittee, and John Hitchcock will participate to break a tie, if necessary.

F. Alternative Dissertation Format Policy Statement

As a result of the alternative dissertation format faculty town hall meetings, GSC wanted to create a statement that would be inclusive of traditional and emerging forms of scholarship. The GSC committee review this statement to be put before policy council. A procedure statement will be addressed at a later time.

- *Kim Howard moved to approve the language of the policy statement.*
- *Leslie Chrapliwy seconded the motion.*
- *All in favor.*

III. **Old Business**

A. Policy Council Agenda Committee Questions

i. *Counseling Psychology PhD Revision*

Joel Wong had presented this regarding the Counseling Psychology PhD program revision in previous meetings, and he answered additional questions in email. The committee reviewed the questions and approved his answers.

- *Leslie Chrapliwy moved to approve the relevant answers.*
- *Kim Howard seconded the motion.*
- *All in favor.*

IV. **Information Item**

A. Checklist for Submitting Items to GSC

Matt Boots mentioned that he will create a checklist for faculty to submit paperwork to GSC for a more efficient process. He welcomed suggestions from the committee members for areas where they need more clarification before submitting items.