

**Minutes from Meeting**  
**10:00am-11:30am**  
**Rooms 2102 (Bloomington) and 3138E (Indianapolis)**

**Members Present:** Danielle DeSawal, Elizabeth Boling, Katie Cierniak, Thu Suong Thi Nguyen, Susie Sloffer, Kylie Pepler, Ghangis Carter, Jesse Steinfeldt, Luise McCarty, Martha Nyikos, and Ray Haynes

**Absent:** Keith Morran, Beth Berghoff, and Valarie Akerson

**Staff:** Avital Deskalo

**Presenters:** Brendan Maxcy, Elizabeth Boling and Sue Whiston

I. New Business

A. **Changes to the Ed.D., Ed.S., and Superintendent Licensure in Educational Leadership**<sup>1</sup>

Brendan Maxcy presented this agenda item to the committee. He explained that the rationale for the program changes is to streamline three programs that students flow through at the same time. According to Indiana laws, superintendent licensure requires candidates to complete a state approved program and have an advanced degree beyond a Master's. Also, according to Maxcy, many students on the Ed.D. track earn their Ed.S., apply for licensure, work in district-level positions, and then return to finish their Ed.D. With the new changes, students can earn an Ed.S. and licensure on their way to the Ed.D.

After Maxcy's introduction, Susie Sloffer asked about the proposed course changes. Specifically, she asked about counting A600 in the minor for the Ed.S., which she thought was unusual. Typically, she said, A600 should be in the electives section. Maxcy pointed out that A600 was mistakenly placed in the minor section and should be replaced with H631. Sloffer said that moving A600 to the electives section and placing H631 in the minor section would be sufficient. At the end of the discussion, Maxcy said the changes to the programs are considered degree requirement changes.

- *Kylie Pepler motioned to accept the proposed degree requirement changes to the Ed.D., Ed.S., and Licensure degrees in the Educational Leadership Program on the IUB campus with the following changes: on page 3, align H631 under the minor in Ed.S. column.*
- *Martha Nyikos seconded the motion.*
- *All in favor.*

B. **Changes to the Counseling Psychology Ph.D. Program**<sup>2</sup>

---

<sup>1</sup> The program changes were voted on and approved by the ELPS Department on January 18, 2013.

<sup>2</sup> The faculty of the Department of Counseling and Educational Psychology approved the degree requirement changes at their meeting on March 21, 2013.

Sue Whiston presented this agenda item to the committee. The new courses G625 and G656 were approved at the February meeting. In addition to G656 and G625, the counseling psychology faculty proposed an internship course, G699, for students to enroll in while they are on their 12-month internship. Course request G699 was tabled at the previous meeting. It should be noted that G699 has not been approved yet and will be voted on at the first committee meeting in the fall. The faculty will be requesting approval for G699 as a 1-3 variable credit course, in which students will be required to enroll in 1 credit of G699 in the fall, spring and summer. Now, the Counseling Psychology Program is requesting approval to change the degree requirements to include the new courses (G656, G625, and G699).

The committee members raised a few questions. Luise McCarty inquired if the students have to pay for the G699 credits? Whiston said yes, and she also indicated that after much debate, the faculty thought it was critical that they had the internship credits on their transcript so that's why we decided to go that route.

Next, another committee member asked if there were any concerns in changing G656 to a G course from a P course. Whiston pointed out that there was some discussion, but in the end it was best to keep it with a G number since it is counseling course and a counseling professor teaches the course. Additionally, the new name change reflects an American Psychological Association (APA) requirement.

One member raised a question about whether the total number of credit hours will change. Whiston said yes, but she also indicated that there are not a set number of credits in the Counseling Psychology program. For clarification purposes, the committee recommended that the faculty include a paragraph in their memo illustrating that the program needed to make these changes to align with licensure and accreditation requirements.

Before the discussion ended, Danielle DeSawal stated that Dr. Chung will make the necessary changes to the memo, such as removing the specific information about the courses, since the faculty members are only asking for a degree requirement change. Furthermore, Dr. Chung should add a paragraph highlighting the complexity of earning this degree and the importance of keeping up with accreditation and licensure requirements.

- *Kylie Pepler motioned to approve the degree requirement changes for the Counseling Psychology program with the following changes: addition of language about the complexity associated with the total number of credit hours and keeping up with licensure and accreditation requirements, and the removal of the language about the specific courses to focus on the degree requirement change, since that is what this request is for.*
- *Susie Sloffer seconded the motion.*
- *All in favor.*

II. Old Business

A. **Transcript notation request documenting internship for doctoral graduates in Counseling Psychology and School Psychology**<sup>3</sup>

Elizabeth Boling presented this agenda item. The Counseling and Educational Psychology department (CEP) brought the transcription notation request forward in the form of a memo, indicating how the notations were needed for doctoral students who were going on internship. Jesse Steinfeldt illuminated on the rationale by explaining that licensing boards want to know how many internship hours were completed. Traditionally, when the student applies for a new job, they request the counseling department to write a letter. Therefore, adding the notation to transcripts will be an easier way for licensing boards and job employers to gain access to internship hours.

Boling stated that the registrar emailed CEP the actual process for obtaining approval for the notation request. Additionally, the registrar requires the SOE's approval first. If the committee approves this agenda item, it will go back to the registrar's office, they take it to through their consultation, and decide what is technically possible to include on the transcripts.

- *Susie Sloffer motioned to approve the transcript notation request documenting internship for doctoral graduate students in Counseling Psychology and School Psychology, as presented.*
- *Martha Nyikos seconded the motion.*
- *All in favor.*

III. Committee Assignments

A. **Dean's Fellowship**

Luise McCarty and Ray Haynes provided an update on the Dean's Fellowship recipients. Two people declined the fellowship; one person decided to go with a school closer to home and the other decided not to pursue a doctorate at this time. Due to a number of issues that arose this year, the committee provided some suggestions for next year. First, it would be a good idea to invite Dean Gonzales to attend a meeting in the fall to talk about donor intent, to see if there is some flexibility and if the funds can be used to do some target marketing. If there is no room for changing qualifications, it is important to reiterate the significance of getting domestic diversity. Second, the Dean's Fellowship Committee would like to implement an interview process at some point. Third, there should be a change to the guidelines and notification on the SOE website that fall semester grades, with an official transcript reflecting those grades, will need to be obtained before the candidate is considered for this award. Fourth, institutions with narrative transcripts that do not have computable GPAs will be looked at differently with regards to looking at master's GPAs. Fifth, the department should write up a

---

<sup>3</sup> It should be noted that this agenda item does not go to Policy Council. The process this committee received from registrar is to return the approved request to the registrar's office for further action.

recommendation for the students who are eligible to receive the award. Sixth, it would be worthwhile to look at which fellowships are popular among diverse students. Finally, for the \$500 available, the Dean's Fellowship Committee would encourage the continuation of the availability of travel funds for those students who are offered the fellowship.

**B. Dissertation of the Year Award**

One issue that will be discussed next year is what the process is for students who are double majors.

IV. Review and Approval of Minutes from 2/7/2013

- *Martha Nyikos moved to approve the minutes from February 7, 2013, as presented.*
- *Jesse Steinfeldt seconded the motion.*
- *All in favor.*