Indiana University School of Education
Committee on Teacher Education
November 5, 2007

Minutes

Present: Jill Shedd, Ben Edmonds, Beau Vallance, Tom Brush, Brent Gault, Keith Chapin, David Estell, Jose Bonner, Tarajean Yazzie-Mintz, and Genny Williamson

Others Present: Jeane Novotny and Juliana Hallows

I.   **Approval of September 19, 2007 Minutes:** *Handout - September 19, 2007 Minutes (buff)* and *Suggested Changes to Minutes*
David Estell, opened the meeting by giving members an opportunity to review the September 19, 2007 minutes. Jill Shedd provided edits to the minutes to better clarify NCATE and grammatical errors. It was motioned, and seconded, that the minutes be approved as edited: MOTION APPROVED.

II.   **Course and Program Changes:**

1. **Proposed (Level II) Program for Reading Specialist License:** *Handout – See Handout Summary*
Karen Wohlwend presented a proposal for a Reading Specialist License in the Teacher Education Program. First she explained the handout for the proposed program changes. The committee then discussed the proposal. The committee would like some changes in the language of the program description; specifically, that it clearly state that a master's is recommended but not required. Karen Wohlwend would clarify this with her department as well as whether or not they will accept students who only have a Language Education Masters.

Jill Shedd requested that Karen Wohlwend submit a document that explains how the program aligns to the State standards. Karen stated that she would do email the document to Juliana Hallows.

This item was motioned for approval; it was seconded and approved unanimously.

III.   **Information Item:**

1. **Secondary Education Unit Assessment Report Update:**
Genny Williamson informed the committee that the Secondary Anchor Program, who did not report last year, would present a limited UAS report addressing its overall strengths, challenges, and what they are going to do to address those concerns. The Secondary Education Council would be discussing this and reporting at the next CTE meeting on December 5th.

IV.   **Discussion Item:**

1. **Office of Teacher Education Program Review Process**: *Handout - Proposed Program Annual Program Review and Time Line*
   With the proposed changes to the UAS, as displayed in the handout, each program would receive data from six assessments fall semester. Once program coordinators interpreted the data they would submit a summary thru an online form for CTE to review. In response the CTE would then provide feedback to the individual programs spring semester. Thus the review process would be annually and work well with the State and SPA review processes. In addition, the feedback provided by CTE would highlight main issues in the TEP and create a feedback loop between CTE and individual programs.

   Genny Williamson stated that some data provided would be conducted by a new research associate in OTE who would gather information from past graduates by conducting observations and interviews. Jose Bonner remarked that it would be interesting to see how well graduates feel prepared to teach their content areas. David Estell added that it would be helpful to look at profile information like retention data from classes or blocks as well.

2. **Praxis I Admission Requirements:** *Handout: Proposal for Change in Policy for Praxis I Admission to IU*
   Genny Williamson provided a proposal explaining the rationale, data, and suggested changes regarding minority students and PRAXIS I admission criteria. This item is for discussion today and will be up for a possible vote at the December 5th meeting.

   In summary students will qualify for conditional admission to the TEP for one semester if they: a) meet the requirements for GPA and coursework completed as listed in General Admission Requirements; b) reported qualifying scores on PRAXIS I below any of the following Reading 176, Writing 172, and Mathematics 175 but within 1 SEM of required cutoff scores; c) submission of a PRAXIS I tutoring plan developed with TEP Praxis tutor; d) and are required to fully participate in free PRAXIS I tutoring program as described in the their tutoring plan. Students who meet the requirements and have financial-need can also qualify for an honorarium to pay for PRAXIS I exam. Genny Williamson added that this proposal may be unnecessary as the PRAXIS I may no longer be a part of Indiana State's Teacher Education requirements.

   The committee then discussed the language of the proposal and the requirements. They would like the proposal to clearly state the time line for the students to fully meet admissions criteria. In addition Tarajean Yazzie-Mintz expressed concerned about foreseeable issues with how people come to be admitted to the program. She remarked that there needs to be some earlier interventions with these students. She suggested broadening the language of the proposal and its purpose to allow it to reflect a more inclusive approach; mainly, that it would be for all students who meet the proposed criteria and not just minorities. The committee agreed and Genny Williamson stated that the she would make the suggested changes and give it back to the committee for review.

V. **Summary Actions and Handouts:**

1. Approval of September 19, 2007 Minutes with the suggested changes.
   1. *September 19, 2007 Minutes*
   2. *Suggested Changes to Minutes*

2. Approval of proposed (Level II) Program for Reading Specialist License with submission of standards matrix.
  1. *Proposal for Reading Level II License*
  2. *L501 Syllabus*
  3. *L517 Syllabus*
  4. *L524 Language Issues in Bilingual Syllabus*
  5. *L549 Syllabus*
  6. *L650 Internship Syllabus*
  7. *L690 Independent Study Syllabus*
  8. *Reading License Matrix*

3. Discussion of Secondary Education Unit Assessment Report Update: Bob Sherwood will present a report at the next meeting highlighting strengths, challenges, and what they are doing as a program.
  1. *Proposed Program Annual Program Review and Time Line*

4. Office of Teacher Education Program Review Process: Committee is in favor of this new process and timeline. Data and submission of program reviews will be done through an online data system.
  1. *Proposed Program Annual Program Review and Timeline*

5. Praxis I Admission Requirements: Language will be changed to be more inclusive (i.e. all students who meet criteria) and is up for possible approval at next CTE meeting.
  1. *Proposal for Change in Policy for Praxis I Admission to IU*