Promotion, Tenure and Contracts Committee End of Year Report

Date: April 12, 2021

Committee Membership:

Elizabeth Boling (chair), Chris Lubienski, Phil Carspecken, Daniel Hickey, Karen Wohlwend,Jessica Lester, Valarie Akerson, Bradley Levinson, Serafin Coronel-Molina

Meeting Dates:

September 22, September 29, October 13, October 20, October 27

Goals and Charges (please provide a bulleted list):

* Review materials for candidates for promotion and tenure
* Deliberate on cases for promotion and tenure
* Make written recommendations on cases for promotion and tenure Actions and Outcomes (please provide a bulleted list):

We reviewed six cases:

* 3 for promotion to Associate Professor (with tenure)
* 3 for promotion to Professor

The committee adopted a process in which we scheduled a case discussion to which all committee members brought their notes on review of the case(s) under discussion. The 1st and 2nd reviewers took these notes and drafted the committee letter for that case, which was discussed at a subsequent meeting, again by the whole committee. Final letters were revised by the reviewers, and posted by the committee chair to the candidate dossiers.

* Recommendations for Future Action (please provide a bulleted list):

The PTC Committee recommends that the process used this year be adopted permanently.