

**MINUTES
POLICY COUNCIL
SCHOOL OF EDUCATION**

January 24, 2007

1:00 P.M.

School of Education

IUB Room 2140

IUPUI Room 3138E

The following are summaries of speaker contributions

Members Present: Cummings, Dilworth, Eckes, Helfenbein, Korth, Levinson, Lewison, López, Rosario, Williamson **Alternates Present:** Appelman **Dean's Staff Present:** Kloosterman, Lambdin, McMullen, Murtadha **Staff Representative Present:** Wittmer **Student Representatives Present:** Hernández, Smith

I. Approval of the Minutes from December 13, 2006 Policy Council Meeting

A motion was made by Korth and seconded by Wittmer to approve the minutes from the December 13, 2006 Policy Council meeting. The motion passed unanimously.

II. Announcements and Discussions

A. Dean's Report

Kloosterman stated that Monday, January 29th is the School of Education's budget conference with campus representatives, including the Provost and the Dean of Faculties. As mentioned at the fall faculty meeting, declining enrollments continue to be a concern for the School. Enrollments for the Fall 2006 semester were down 7.5% from the previous fall semester. A similar pattern is developing for the spring semester, although those numbers are inconclusive at this point. Given that undergraduate tuition generates 60% of our budget, these numbers make our budget outlook for next year uncertain. Student admissions to the teacher education program have not declined quite as dramatically. There have been about 500 to 560 new teacher education admits over each of the past three years. However, four years ago, 900 students were admitted to the program. Previously, student admittance had been between 650 and 700 students. The trustees are willing to entertain policies that differentiate tuition rates by units. Last year, the School of Education asked for a 9.5% increase in fees for graduate education. That increase was not approved by the administration. We will again ask for a 9.5% increase in graduate fees for the coming year and an additional 9.5% the following year. The IU graduate tuition and fee rates are the least expensive of any of the Big Ten universities. IU is 43% below the cost of the average public Big Ten universities for in-state students and 36% below the cost of the average public Big Ten universities for out-of-state students. Of course, raising graduate tuition will also mean that fee remissions will increase. The campus sets

undergraduate rates, and we expect that undergraduate tuition will also increase. Additionally, at the budget meeting, requests are made for funding of special projects supported by the school. Last year, the School asked and was granted funds to establish the P-16 Center. This year, we will request funds to extend and increase Project TEAM, which is a program established to encourage more underrepresented and first generation students to enroll in teacher education at the undergraduate level.

Despite these budget questions, the searches for 13 faculty members at Bloomington are continuing. One candidate has agreed, two offers have been made, and ten searches are progressing.

The review of Cathy Brown as Associate Dean for Research and Development is taking place. All Bloomington faculty members have received an email asking them to complete surveys related to this process. A similar survey will be sent to Indianapolis faculty later today.

Kloosterman announced that Diana Lambdin, Associate Dean for Teacher Education, will be stepping down from her administrative position during the summer of 2007. A committee will be formed soon to find a faculty member to fill this role.

B. Report of the Agenda Committee

- i. Task Force for creating a conceptual framework for core campus graduate studies (NCATE)

Levinson announced that a task force committee is in the process of forming at the request of Mary McMullen and Bob Osgood to create a conceptual framework for core campus advanced programs (i.e. graduate studies). The Agenda Committee has asked for McMullen and Osgood to make recommendations for possible members. McMullen commented that they will be seeking two members from IUPUI and three members at IUB in addition to themselves.

- ii. Report of the Task Force Committee on Charter Schools

Levinson announced that the Task Force is making final revisions to the report. It will be submitted to the Agenda Committee soon, and the report will be discussed at the next meeting of the Policy Council.

- iii. Update on Faculty Governance and Service Fatigue

Levinson referred to the Agenda Committee Report on Faculty Governance and Service Fatigue that was produced by the 2005-2006 Agenda Committee. Both the IUB and IUPUI Faculty Affairs Committees have reviewed the document and recommended changes and suggested further

steps that could be taken. However, these committees determined that they need more information. They are requesting the standing Policy Council committee chairs to find out over the course of a year how many hours are typically involved on committee work by both committee chairs and committee members. A similar request has been made to department chairs to try to gauge the level of service obligations at the department level.

Lewison asked whether chairing early inquiry committees and independent studies are considered service. Levinson responded that this may be part of the feedback that the Faculty Affairs Committees should seek from department chairs.

Cummings referred to the Faculty Workload policy that was passed by the Policy Council previously. This document is related to allocation of faculty time and states that faculty time is negotiated with the department chair.

Lambdin commented that there are a number of committees that are neither Policy Council standing committees, nor departmental committees. The Secondary Education Council and the Elementary Education Council are examples of such committees. Murtadha added that similar committees also exist at IUPUI.

iv. Task Force Committee for Constitutional Amendments

Due to the possibility of reformulating of committees, Levinson stated that the Agenda Committee believed it was a good time to revisit and perhaps revise the Faculty Constitution. Besides committee restructuring, other possible amendments might include specifying the number of members for each committee and changing the procedure for determining the Policy Council chair. Levinson also proposed that it might be in the interest of faculty governance to make Policy Council chair a two-year position. If approved, this may also impact the term length of the Policy Council members. Additionally, the constitution should state the point at which the transfer of leadership takes place, because there is not a definitive answer about who is responsible for summer commitments when they occur.

Williamson suggested that in the interest of avoiding service fatigue, rather than creating a new committee to address these issues, the issues should be referred to the Long-Range Planning Committee. She stated that similar issues were addressed when she was a member of that committee.

Levinson added that a timeline is also important to establish, because if we want to bring forth amendments for a vote by the end of this semester, we would need to act relatively fast. It may be difficult to pass the amendments before the election of the new chair and the establishment of committees for

next year, because in order to amend the Constitution, a special faculty meeting must be held for the purpose of amending the Constitution.

In regards to service fatigue, Appelman expressed concern about the resonance within each department. He encouraged that discussion would need to occur within each department, and the departments' input would need to be taken into consideration while these amendments are being discussed. He was concerned with preventing the language of the Constitution from causing conflict within each department. Levinson responded that the Constitution is rather minimalist and describes operating procedures and structure of the Policy Council. He does not foresee these amendments dictating exact service obligations, but giving general information and guidelines.

Cummings agreed with Williamson's belief that this issue should be referred to the Long-Range Planning Committee. Lewison added that she is in favor of the two-year term for the Policy Council chair.

It was decided that the constitutional amendment process would be referred to the Long-Range Planning Committee.

Cummings advised the Long-Range Planning Committee to keep this issue an open process and seek input from faculty throughout the process. He recommended that a goal of January 2008 be set for the changes to be made. Levinson questioned whether this deadline would meet the urgency that has been shared with him by other faculty members to make these changes, especially with regards to committees who are doing similar work. Cummings responded that if the committees are doing redundant work, then the Agenda Committee should prioritize which group should be handling the issue, based on workload and expertise of the committee.

Rosario asked what the specific charge to the committee would be. Levinson suggested that the charge might be to review the whole Constitution and make any recommendations for amendment that needed to be made at this time.

Helfenbein added that he supports the informal arrangements that might occur during the summer months. Last summer, the Policy Council met informally to discuss the Core Campus issues with Charles Bonser. Helfenbein believes that this discussion could have been quite different if there was no representation from IUPUI. He would like to see a process to be formalized that designates the leadership during summer months.

v. Environmental Awareness Campaign at IUB

Levinson announced that the Agenda Committee discussed ways to initiate an environmental awareness campaign at IUB in the School of Education. This campaign was prompted by the upcoming Miller Lecture by environmental educator Chet Bowers and by the recycling programs that have been established at IUPUI. The effort could include an evaluation of where recycling bins are located and whether more bins are needed, and how to inform the public about what items can be recycled.

Wittmer suggested that the recycling containers be changed to appear different from regular trash cans. López questioned whether there are campus-wide recycling initiatives at Bloomington, like there are at Indianapolis. Levinson responded that although he was not sure, there was a student group that has been involved with environmental issues.

Levinson mentioned that in addition to recycling, we need to be attentive to printing issues as well. He suggested that we try to limit our paper consumption. One possibility is to try to set as many printers as possible to duplex printing as the default. Unfortunately, many printers are not technically capable of performing efficiently in duplex mode. Kloosterman acknowledged that he is checking into duplex printing as a possibility. Levinson also encouraged using the backs of used papers for some printing jobs. López mentioned that these conversations should also take place at the department level. Korth added that one way she tries to conserve paper is by requiring students to submit papers electronically.

Besides paper use and recycling, Levinson also said that the Dean's Office is aware of issues relating to temperature control throughout the building.

It was determined that Levinson will coordinate the environmental awareness campaign. Lambdin asked whether any students from the Dean's Advisory Council would be interested in assisting in such a campaign. Smith stated that he would check with other Dean's Advisory Council members. The initiative will hopefully correspond with the showing of the movie *An Inconvenient Truth* on February 6th and the Miller Lecture on February 8th.

III. Old Business

A. General Education Requirements & System-wide Elementary Education Requirements

Lambdin updated members on the current status of the Bloomington general education policies. A resolution was considered recently by the University Faculty

Council that would allow each campus to have a unique general education program. A spreadsheet will be created that shows the list of courses that are transferable among campuses and how those courses fit into each campus' general education requirements. The purpose of this proposal is to give each campus flexibility in creating their general education policies, while allowing students to identify the courses that can be transferred from one campus to the other.

Lambdin stated that she submitted four or five courses that were proposed by the School of Education faculty to be included in the "Common Ground" component of the general education requirements. The College of Arts and Sciences proposed approximately 500 courses. Courses from all schools will be reviewed by subcommittees of the larger general education committee. The plan is not intended to be implemented until Fall 2011, because all programs throughout the university will need to be redefined. However, specific programs may choose to begin requiring the new guidelines earlier.

A similar initiative to standardize the elementary education requirements at all IU campuses continues. Bloomington faculty members have compared the system-wide elementary education requirements to the proposed campus general education requirements. At the December meeting of the Education Council, Lambdin proposed that the establishment of the new elementary education requirements be postponed from Fall 2007 to Fall 2008, because course schedules had already been submitted for Fall 2007.

IV. New Business

A. Approval of Nominations and Elections Committee

Levinson introduced the Agenda Committee's recommendations for the 2007 Nominations and Elections Committee. The proposed committee was composed of Robert Helfenbein, Carol-Anne Hossler, Gary Ingersoll, Luise McCarty, and Theresa Ochoa.

A motion was made by Dilworth and seconded by Lewison to approve the Agenda Committee's proposed committee. The motion passed unanimously.

Levinson adjourned the meeting at 2:35 PM.