Academic Affairs

Promotion and Long-Term Contract Timeline for Clinical Faculty

Year 1
- Establish **mentor relationship(s)**
- Submit **Annual Review** by Jan 15
- Review School of Education promotion and long-term contract **criteria**.
- Review Academic Rights, Responsibilities and Authority of Candidate as set forth in the **IU Academic Handbook**

Year 2
- Submit **Annual Review** by Jan 15

Year 3
- Submit **Annual Review** by Jan 15
- Submit the dossier to dept chair for **Third Year Review** by dept committee by Jan 15
- Meet with chair to discuss dept committee feedback on **Third Year Review**
- Debrief **Third Year Review** with P&T committee

Year 4
- Submit **Annual Review** by Jan 15

Year 5
- Submit **Annual Review** by Jan 15
- Chair submits a completed **vita** and optional **Candidate’s Statement** by April 15

Year 6
- Submit **Dossier** for promotion or long-term contract Review to Department by August 15
- **Chair and Department Vote** goes to Exec Associate Dean by Sept 15
- **School Committee Vote** goes to School of Education Dean by Oct 15
- Submit **Annual Review** by Jan 15

Note: This timeline applies to all Clinical Faculty hired after November 15, 2004.