

02.44M

MINUTES
POLICY COUNCIL
SCHOOL OF EDUCATION
 April 24, 2002 1:00 - 3:00 p.m.
 School of Education
 IUB Room 2140
 IUPUI Room 3138E

The following are summaries of speaker contributions

Members Present: Bichelmeyer, Brantlinger, Buzzelli, Carter, Delandshere, Hossler, Levinson, Odom, Peng, Silk, Williamson. **Dean's Staff Present:** Brown, Cummings, Gonzalez, McCarty, Murtadha. **Staff Representative:** Wickemeyer-Hardy. **Student Representatives:** Hanks (graduate), Singh (graduate), Frazen (undergraduate). **Guests:** Anderson, Carspecken, Chafel, Ehman, Kloosterman, Lieber, Mueller, Ochoa, Schwen.

I. Approval of the Minutes from March 27, 2002 Meeting ([02.36M](#))

A motion was made, and seconded, to approve the minutes with amendments to include details of motions for changes that had been made to proposals and inclusion of the persons making and seconding motions.

The amended minutes for March 27, 2002, were unanimously approved.

Approval of the Minutes from April 10, 2002 Meeting ([02.39M](#))

A motion was made, and seconded, to approve the minutes with the amendment to clarify that Silk noted that the School of Education includes the Indianapolis and Bloomington Campuses—the core campus.

The amended minutes for April 10, 2002, were unanimously approved.

II. Announcements and Discussions

A. Agenda Committee

1. Report from student committee looking at the food court noted that the food court closes at the busiest part of the day. In addition, there was concern about the lack of variety. Information was also obtained on what is being done at other universities.
2. The special faculty meeting to discuss the proposed amendments to the School of Education Constitution was held on Monday, April 22, 2002 from 8-9:00 am. Four changes were suggested and were incorporated into the ballot, which will be mailed out to all faculty next week.
3. For information, faculty should be aware that there is a Policy Council web site, which has all the documents and changes for the year. <http://education.indiana.edu/~educpc/>

B. Reports from Standing Committees

Due to time constraints related to the amount of material to be covered on the agenda, committees had previously been asked to submit written reports. Any questions from Policy Council may be directed to committee chairs. (This discussion will be limited to 20 minutes.)

Long Range Planning:

Bichelmeyer asked for an update on the mission statement for the School of Education. She stated that it was her understanding that this was needed for the deadlines coming up for the biannual university documents.

Williamson stated that the committee is meeting this coming Friday. The committee plans to complete the mission statement and the strategic plan by April 30, 2002.

Dean Gonzalez stated that the School of Education would be able to use a working statement for the documents.

Recruitment, Admissions and Financial Aid Committee:

Bichelmeyer inquired about recommendations to the Policy Council regarding the possibility of IUPUI representation on the committee. An ongoing concern is having representation of IUPUI without overloading the IUPUI faculty.

Committee on Teaching:

The Committee on Teaching will be asked to clarify the number of awards given in all documents pertaining to awards.

III. Old Business

A. Promotion and Tenure Criteria [\(02.30\)](#) [\(02.31\)](#) [\(96.18\)](#)

Chafel, as chair of the Faculty Affairs Committee summarized the suggested changes to the criteria and provided a clarification of terminology.

Bichelmeyer asked for questions or comments from council members.

Williamson commented that she and Delandshere had reviewed the draft with Chafel and had some concerns about the document using the same terminology for merit review as for promotion and tenure.

Cummings asked if there were suggestions as to how to correct this.

A variety of terms were discussed—near excellence (the previous wording), distinctive, exceptional, superior, distinguished, very good, above satisfactory, exceeds satisfactory, exceeds average, and meritorious.

Bichelmeyer reminded committee members of the time limit set for discussion of this item.

Williamson made a motion that the Faculty Affairs Committee reconsider the term, “meritorious”.

Cummings reminded council members that the criteria for Promotion and Tenure needed to be passed.

Dean Gonzalez asked if the concern was only with this particular terminology in the document.

Delandshere stated that the other item was that the language used for the balanced case was not the same as that used by the university even though this section is identified under university criteria. This is an adaptation. It is not in the right place, it needs to be moved. In the section under university criteria, the specific language that is used by the university needs

to be used. The other items in this section are all quotations from the Academic Handbook. The School of Education criteria for balanced case should be added to the second paragraph under section B: School of Education criteria.

Bichelmeyer summarized the recommended changes:

- In some way define the term meritorious and clarify its use in merit reviews or promotion and tenure criteria
- Move the section A:2: c as discussed above.

Levinson moved to accept the document as is with the change of paragraph A:2:c.

The motion was seconded by Brantlinger.

The motion was passed with 11 in favor; 2 against; and 2 abstentions.

The Faculty Affairs Committee will make changes as needed to correct inconsistencies and will make the recommended change to A:2:c.

B. Membership on Primary Committees ([02.31](#))

Cummings reported that this document is an update of the 1997 document approved by Policy Council. There have been a number of changes since that time. IUPUI currently has a different department structure.

Bichelmeyer summarized that this is an update of a 1997 document. The Policy Council needs to either approve the document or to make changes. Faculty Affairs has already approved the document.

After a brief discussion, Williamson made a motion to approve the document with the change of the line, “if the tenure line” to “if the academic appointment”.

The motion was seconded and passed with 14 in favor, none opposed and 2 abstentions.

C. Third Year Review ([02.32](#))

Cummings reported that this document has been compiled by him from Promotion and Tenure materials. Pieces of the materials that reflected general practice that has been used in the School of Education over the past five years were compiled.

An extensive discussion ensued concerning the use of the Third Year Review as a formative review to enhance progress toward tenure and the difference in purpose of the Annual Review, the Third Year Review, and the promotion and tenure process.

Buzzelli suggested a possible resolution to concerns—move the section that begins with the phrase in the second paragraph, “From the first year...” to the beginning of the paragraph. Then after the sentence that says, “The third year review...” include the section that starts with, “A candidate for tenure...”. What you’re doing is setting up that this is what the Third Year Review is about and moves into what is required for tenure.

Williamson made a motion to accept the document on Third Year Review after moving the last portion of the paragraph, beginning with “From the first year...” to the front of the paragraph as suggested above by Buzzelli.

The motion was seconded by Carter.

The motion to approve the document was passed with 14 in favor, none against and no abstentions.

D. Lecturer/Senior Lecturer Appointments [\(02.33\)](#)

Cummings presented a summary of the two documents (02.33 and 02.34). Both of the documents are a result of a request from the Dean of Faculties that all units have policies on lecturer/senior lecturer and clinical appointments. The Dean of Faculties provided a model from SPEA for lecturer. These are non-tenure track appointments. The intent is that these are long-term appointments that offer some security to the person accepting the position.

Levinson stated that the BFC has approved a version. The largest change relates to the teaching load for lecturers. The maximum teaching load set by BFC is 6 sections per year—university-wide the load has been 8 sections per year. There is language that allows for flexibility in determination of the 6 units and there is a waiver for going above this number.

Following a brief discussion, Carter made a motion to accept both documents.

The motion was seconded by faculty at IUPUI, with a suggestion from Murtadha to eliminate the language regarding class size.

Carter accepted this change as indicated for the motion.

The motion was passed to approve both documents with 16 in favor, none opposed and none abstaining.

E. Clinical Appointments [\(02.34\)](#)

See discussion, motion and vote in above section.

F. Constituent Advocacy Committee Operating Procedures [\(02.24\)](#)

Ehman summarized the development of the document—a revision of the old document with changes related to current practice and to bringing the procedures in line with the Code of Student Rights, Responsibilities, and Conduct.

A limited discussion centered on the need for IUPUI to develop a parallel document if the amended Constitution is accepted by faculty.

The motion to accept the document passed unanimously.

IV. New Business

A. Graduate Studies committee—Recommendations on Distance Educational Leadership Program for IUFW [\(02.42\)](#)

Mueller provided background information regarding the proposal. Faculty on both campuses would provide some course work with the remainder through Distance Education. The primary issue of concern is that according to the Bulletin, 35 out of 65 hours of course work required for the Ed.S. must be taken on the core campus. This proposal requires only 24 hours at the core campus and some of those hours could be supplied by a faculty member from Bloomington hired to work at Fort Wayne. The committee voted to allow the proposal as an experimental 1-year-1-cohort program. In the meantime, the expectation is that the Policy Council would review the policy in question.

Dean Gonzalez added that the intent is to review the policy this fall. With the advent of distance education, the need for increased access, and the BFC policy of course transferability—and other changes--we need to look at that policy and decide if we want to lock ourselves into the situation in which people would only be able to take courses in Bloomington or Indianapolis. The IPFW program will provide increased access to educational leadership programs—a need that was clearly identified through a series of focus groups throughout the state. It also provides an opportunity for the School of Education to maintain control of the quality of program that is offered. He urged approval of the proposal by the Policy Council.

Following a discussion regarding assurance of continuation for the initial cohort, resolution of the status and line of faculty involved in teaching the course, and the review process for the program, Bichelmeyer called for a motion to vote on the proposal. The motion was made by Odom, seconded and passed unanimously. The approval was provided for the program to be provisionary as recommended by the proposal.

B. TEC—Secondary Education Program ([02.43R](#))

Kloosterman, as Chair of TEC, presented a brief summary of the proposal. After multiple discussions of the program at TEC, the program was approved by TEC. The current program has 1 educational psychology course for 3 credits and a 2-credit field experience. The new program will have 2 educational psychology courses with an embedded field experience and an additional issues course.

Questions regarding the field experience placement and length, inclusion of additional courses and use of AIs with teaching experience were responded to.

Williamson made a motion to approve the program as proposed.

Bichelmeyer called for a vote on the motion. The vote was in favor of approving the proposal with 11 voting for; 1 voting against and 1 abstaining.

C. Program Change—Replace Junior Year K495 Special Education Practicum with M210 (2) Math/Science Lab-Field Experience ([02.40](#))

Williamson briefly summarized the proposal. Bichelmeyer called for a motion.

The motion was made, seconded and passed with 13 in favor, none opposed, and 1 abstention.

D. Review of the School of Education Human Subjects Policy ([01.43](#))

Bichelmeyer summarized the history of the policy. The approval last year required that after 1 year, the process be reapproved by Policy Council.

Delandshere made a motion to approve the proposal. The motion was seconded by Bichelmeyer and passed unanimously.

E. M500 Integrated Professional Seminar—Bloomington and Indianapolis ([02.41](#))

McCarty reviewed the proposal. M500 is part of the Transition to Teach program that will be adopted at all campuses. There has been consultation from all campuses and the Education

Council. This is an outgrowth of the mandate from the legislature, which sets limits of 18 credits for the secondary program and 24 for the elementary program.

Bichelmeyer called for a motion on the proposal.

The motion passed unanimously.

The meeting was adjourned at 3:10 pm.