

Dear Barb,

02.42

I am sending this message to you from Las Vegas where I am attending a math ed conference. I meant to send this to you earlier, but I simply had so many "brush fires" to extinguish before I left that I didn't get to this one.

As you know, I had hoped to get an item concerning a new Ed.S. program in Educational Leadership on the Policy Council agenda for the April 10 meeting, but the slate was too full to make this possible. Both Dean Gonzalez and I spoke with you about this item and we all agreed that it would appear on the agenda of the April 24 meeting. Specifics of the item follow.

The Graduate Studies Committee recommends provisional approval of a new Ed.S. degree program in Educational Leadership offered jointly by IUB and IPFW. (The proposal is attached to this memo.) The reason for provisional approval is that the proposal contains features that are not in compliance with certain policies in the current *School of Education Graduate Program Bulletin*. The provision is to allow the proposed program (referred to as the *Program*) to be allowed to admit students for the Fall Semester 2002, during which time the current policies will be reviewed by Policy Council. If Policy Council chooses to change the policies in favor of the *Program* during the Fall Semester, the *Program* will be allowed to continue to admit students. If Policy Council chooses not to change the policies, the Program will be discontinued or revised to comply with the policies.

I should add that this proposal has not been discussed or voted on by the faculty in the ELPS Department, but does have the approval of the Educational Leadership faculty.

Please consult with Dean McCarty if you need further information prior to the April 24 meeting.

Regards,

Frank

Education Specialist Degree

2-21-02

Agreement

between the

Indiana University-Bloomington (IUB) School of Education

and the

Indiana University Purdue University Fort Wayne (IPFW) School of Education

This Agreement is entered into by and between the School of Education at Indiana University-Bloomington (IUB) and the School of Education at Indiana University Purdue University Fort Wayne (IPFW).

Purpose

This Agreement defines the obligations and responsibilities of the parties to providing the Education Specialist Degree. This partnership will provide intercampus graduate education to cooperating campus sites leading to the Education Specialist Degree being awarded by the Indiana University-Bloomington campus. The Education Specialist Degree requirements will be satisfied by combining courses to be offered at IUB, IUPUI, and IPFW and by utilizing distance education resources and faculty resources at the three campuses. It is by the combination of these resources that the Education Specialist Degree can be made accessible, acceptable, and attractive to the citizens of Northeast Indiana.

Effective Dates and Terms

The Agreement becomes effective the Fall I, 2002 semester and shall be annually reviewed by both parties. Each party must give written notice one year in advance to terminate the agreement. If a party gives written notice to terminate the Agreement, each party agrees to continue offering courses to current students and to support their timely completion of the program. In accordance with these guidelines, the University Dean of the School of Education at Indiana University and the Dean of the School of Education at Indiana University Purdue University (IPFW) will implement and resolve issues that might occur as a result of this Agreement.

Principles That Guide the Agreement

The responsibilities of the parties involved in the Agreement are described in the following principles:

1. IPFW accepts the basic principles outlined by the Educational Leadership Faculty in an e-mail memo to University Dean Gerardo Gonzalez dated March 1, 2001. The provisions are:
(a) a cooperative effort to offer the Education Specialist Degree to Northeast Indiana

residents will involve the conferring of a core campus degree in which at least 24 hours consist of IUB or IUPUI courses, (b) these core campus credits may be delivered through a combination of on-site courses offered by core campus faculty, distance education courses offered by core campus faculty, and on-site courses offered by instructors approved by the core campus but paid by IPFW, funded under terms detailed in item #8 below, and (c) program delivery will be coordinated by a program director. The program director will be hired and employed as a joint appointment between IUB and IPFW.

2. The Education Specialist Degree Program is outlined in the IUB Program of Studies for the Education Specialist Degree. The Education Leadership Ed.S. Degree requires a major in educational leadership and a minor in curriculum or another minor approved by the student's advisory committee.
3. The Education Specialist Degree Program will enable students to transfer approved courses that are included in the IPFW requirements for the masters in school administration and courses that are required for certification as a school principal. It is agreed that students at IPFW admitted to the Education Specialist Degree Program will have to earn at least 24 hours that are identified as IUB or IUPUI courses. The individual student's advisory committee will approve the course of study including acceptable transfer courses to meet the requirements for the Specialist Degree.
4. The 24 hours of IUB/IUPUI coursework will include five 600 level administration courses, one 600 level curriculum course, and two inquiry courses. The IUB/IUPUI courses will be determined by the educational leadership program faculty on the core campus. It is also agreed that students completing the program will fulfill a residency program consisting of nine hours. The residency program will be conducted at IUPUI during scheduled summer sessions. The nine-hour residency requirement will consist of six hours of inquiry courses and three hours of an administration course.
5. Each student admitted to the Ed.S. Program must form an advisory committee to assist in program formation and to monitor program progress. This committee must consist of two faculty members from the specialization area and one from the minor area. A regular faculty member from the specialization area serves as chair. At least two members of the committee must be regular faculty members. The third may be a part-time or adjunct faculty member. The committee must be approved by the department chair of Educational Leadership and Policy Studies at IUB and by the Associate Dean for Graduate Studies at IUB. Chairing and membership of the advisory committees for the Specialist Degree will be open to regular Education faculty at IUB/IUPUI and IPFW. Specialist Degree committee chairing, which involves supervision of the students' capstone projects, should

be a consideration in determining the schedules of participating IPFW faculty. At least one IUB/IUPUI regular education leadership faculty member will be on each program committee. (As per IU Graduate Bulletin, p.43.)

6. The offering of the Education Specialist Degree Program at IPFW depends upon the recruitment of a sufficient number of students to support the program. A minimum number of fifteen students will be necessary to begin the program.
7. Tuition and fees paid by students in the Specialist Degree Program will be distributed as follows:
 - A. Tuition and fees from IUB/IUPUI courses taught by the Director of the Specialist Degree program will be distributed with IPFW receiving two-thirds and IUB receiving one-third of the tuition and fees.
 - B. If courses are taught on the IPFW campus by an IUB/IUPUI professor, IUB/IUPUI will receive 100% of the tuition and fees.
 - C. If courses are taught by an IPFW professor, IPFW will receive 100% of the tuition and fees.
 - D. If a course is taught at IPFW by distance learning (interactive video), the tuition and fees will be allocated following the ICN model.
8. A Director of the Specialist Degree Program will be jointly employed by IPFW and IUB. This position will be classified as a Clinical Instructor position. This position will be for twelve months and will be a non-tenure track position. IPFW will pay two-thirds and IUB will pay one-third of the cost of this position. The chair, or a representative, of the Educational Leadership program at IUB will serve on the search committee. The chair of the Educational Leadership program at IUB will have approval authority of the candidate selected for this position. The Director will be located in the School of Education at IPFW and will be a regular educational leadership faculty member on both the IUB and IPFW campuses. The duties of the Director of the Specialist Degree program will include the following:
 - A. Recruiting and advising of students
 - B. Developing students' programs of study
 - C. Teaching three courses in the Fall Semester, three courses in the Spring semester and two courses in Summer Sessions.
 - D. Assisting students in the registration process
 - E. Serving as liaison with the IUB chair of the Educational Leadership program.
 - F. Scheduling and staffing (with IUB approval) IUB program courses offered on-site at IPFW.
 - G. Scheduling and arranging on-site assistance for IUB distance education

- courses approved for the program.
- H. Chairing and membership of Specialist Degree Advisory Committees.
 - I. On-site assistance with students' capstone projects.
 - J. Other such duties as may be assigned by the IPFW Chair of the Professional Studies Department, the IPFW Dean of the School of Education, or the Chair of the Educational Leadership program at IUB.

The IPFW/IUB Specialist Degree Program Director will report to the IPFW Chair of Professional Studies and be evaluated in accordance with the IPFW School of Education and IPFW policies. The Director will submit a complete annual report to the IPFW Chair of Professional Studies and to the Chair of the Department of Education Leadership and Policy Studies at Indiana University.

- 9. The Program Chair of Education Leadership at IUB/IUPUI, in collaboration with the Director of the Education Specialist Program, will develop a two-year schedule of courses to be delivered by IUB/IUPUI that provides for meeting the 24 hour requirement. The schedule of courses will be determined after an analysis of the courses needed by students admitted to the Specialist Degree Program.

It is understood that the above Memorandum of Understanding is subject to modification upon agreement of the University Dean of the School of Education at Indiana University and the Dean of the School of Education at Indiana University Purdue University Fort Wayne. It is understood that flexibility in the implementation of the Memorandum of Understanding by both entities is essential to the successful delivery of the Indiana University Specialist Degree to Indiana University Purdue University Fort Wayne.

This Agreement has been executed in duplicate by the parties on this day
of , 2002.

University Dean of the School of Education
Indiana University Bloomington

Dean of the School of Education
Indiana University Purdue University
Fort Wayn