Faculty Policies & Procedures Promotion & Tenure

**Tenure Track Faculty**

* Year 1
	+ Establish mentor relationship(s)
	+ Submit annual review by Jan 15
	+ Review School of Education promotion and tenure criteria
	+ Review academic rights, responsibilities and authority of candidate, as set forth in the IU Academic Handbook
* Year 2
	+ Submit annual review by Jan 15
* Year 3
	+ Submit annual review by Jan 15
	+ Submit to department chair the Dossier for Third Year Review by Jan 15
	+ Meet with chair to discuss department committee feedback on Third Year Review
	+ Debrief Third Year Review with P&T committee
* Year 4
	+ Submit annual review by Jan 15
* Year 5
	+ Submit annual review by Jan 15
	+ Work with chair to compile a list of external referees (March 1 to April 1)
	+ Chair submits list by April 1 including a completed vita and optional candidate's statement
* Year 6
	+ Submit P&T Dossier to department by August 15
	+ Chair and department vote to Executive Associate Dean by Sept 15
	+ School P&T Committee vote to University Dean by Oct 15
	+ Dean and School vote to Dean of Faculties by November 1
	+ Submit annual review by Jan 15