For applicants who meet published criteria for admission, departments may proceed as they wish, to use a rolling admission or admit on a set date. For applicants who do not meet published criteria, departments should forward recommendations for admission within a week of the published cutoff date for receipt of applications. The Admissions Committee will act on those recommendations at their meeting in the month the recommendations are received. All recommendations should be signed by the chair or graduate coordinator for the program, and all recommendations should indicate conditions associated with the admission, if any are recommended. Also, the recommendation to admit should also indicate what the program area will do to assist these students, e.g. assigning a mentor.

The current cutoff dates for applications are specified in the School of Education Graduate Bulletin. If these recommendations are implemented, departments will be asked whether the current dates will be retained or new dates selected. Licensure-only and special students are not covered by these policies.

The committee believes that complete flexibility should be given to departments for processing the applications for students who meet published criteria for admission. The committee also believes that all exceptions should be processed for a department (or program area) in a batch. This procedure should help departments to identify how many exceptions they wish to make and which of the applicants for whom they wish to make exceptions based on alternative information presented by the applicant.