

MINUTES  
POLICY COUNCIL MEETING  
SCHOOL OF EDUCATION  
September 28, 2022  
1:00-3:00 p.m.  
Zoom Online Meeting

**Members Present:** K. Wohlwend; L. Gilman; A. Pickard; M. Croom; D. DeSawal; R. Kunzman; J. Decker; H. Ormiston; C. Kilgo; B. Levison; M. Nyikos

**Alternate Members Present:**

**Student Members Present:** C. Brinda

**Staff Member Present:** M. Boots

**Dean's Staff Present:** V. Torres; J. Anderson; G. Buck; A. Cuenca; J. Shedd; D. Ferguson; S. Lubienski

**Guests:** S. Huang

A. Consent Agenda

1. Approval of the Minutes from April 28, 2022 **(22.58M)**
2. Approval of the Minutes from April 28, 2022 Organizational Meeting **(23.04M)**

**There were no corrections and the minutes were approved as distributed.**

B. Announcements and Discussions

1. Agenda Committee

*a. Welcome and Introductions*

K. Wohlwend introduced herself as the new Policy Council Chair.

*b. Updates on Committee Assignments (23.02R)*

The Graduate Studies committee, Faculty Development committee, Learning and Teaching with Technology committee, Long Range Planning committee and Committee on Diversity are receiving new members as a result of requests and equalizing committee loads.

*c. The International Engagement Committee is considering adding an undergraduate student representative*

The International Engagement committee is considering adding an undergraduate student representative from Global Gateways.

*d. Committee Semester Progress Report*

To streamline the reporting process of committee charges, a Qualtrics survey was developed as a semester progress report. The Fall Qualtrics will be distributed to all committee chairs and ex-officios. The due date for survey completion is November 30, 2022.

*e. List of Policy Council Committee Charges (23.06)*

The committee charge document was agreed upon by the Agenda Committee and distributed to committee chairs and ex-officios.

*f. Student Academic Appointments Ad-Hoc Task Force Charge and Members (23.07)*

In the Spring semester of 2022 the past Policy Council Chair, Joshua Danish, suggested that a faculty task force could work with the Dean's Office to assure that School of Education (SOE) SAAs would be raised to .5 appointments rather than the previous .45. In the Summer of 2022, the University announced that all SAA appointments would be .5. As a result of the University changes in the summer of 2022, this task force will focus on providing recommendations to the Dean on how to incorporate or offset the \$1.7

million cost increase for the next fiscal year budget. K. Wohlwend announced the members of task force and stated that their report is due by the end of October.

Members of the Ad-Hoc Task Force include:

- Elizabeth Boling (Chair)
- Keith Barton
- Dave Shriberg
- Lucy LePeau
- Deb Ferguson (ex-officio)

**Discussion:**

M. Croom asked if there are any anticipated problems regarding the Ad-Hoc Task Force. K. Wohlwend stated that the goal of the Task Force is to provide recommendations for the upcoming budget and that the faculty on the list have experiences and knowledge applicable to this area of work. M. Nyikos inquired on which area would receive the budgetary recommendations. V. Torres stated that the recommendations will be provided directly to the Dean, but the Policy Council will be informed.

2. Dean's Report *Executive Associate Dean, Vasti Torres on behalf of Dean Morrone*  
V. Torres highlighted the Faculty Development Committee and their efforts with New Faculty Orientation. Additionally, V. Torres discussed the Ad-Hoc Task Force in greater detail, sharing that the task force is meeting on a weekly basis due to this charge not being a stop-gap issue. The task force is charged with a long-term issue, recommending how to infuse these added costs into the system which is a complex ask.
3. Diversity Reflection  
K. Wohlwend stated that last year it was decided by vote that Diversity Reflections would be included on the agenda as needed. This is an opportunity to discuss potential Diversity Reflection topics. K. Wohlwend asked Policy Council members for discussion on potential Diversity Reflection topics.

**Discussion:**

Discussion ensued regarding the purpose of the Diversity Reflection. M. Croom initiated discussion inquiring how diversity should be defined within the context of Policy Council meetings. C. Darnell, directed Policy Council members to the Diversity Plan as it outlines the definition of diversity and accountability measures. Several policy council members asked about the overall intent of the Diversity Reflection. V. Torres stated that their understanding of the intent was to create space at each Policy Council meeting to discuss diversity related issues. V. Torres continued sharing that last year the Policy Council discussed the performative nature of developing topics, and thus established that Diversity Reflections would be included on a need based format. B. Levinson provided recommendations that aligned with the Policy Council being more proactive. They continued to state that DEI work should not fall solely on the Diversity Committee. However, the resources that D. Darnell provided should serve as a good starting point for the Policy Council to develop topics for the Diversity Reflection.

The following topics were proposed:

1. Financial needs of students (J. Decker)
2. How to support students who are being excluded based on their race (J. Decker)
3. How to support gender non-conforming faculty, staff and students within the School of Education (A. Pickard)
4. Field and practicum placements (C. Kilgo & J. Decker)

K. Wohlwend stated that this discussion and suggestions will be brought before the Agenda Committee.

C. Old Business: None

D. New Business

1. Changes to Grievance Appeal Application (23.08)

This grievance/appeal application was extracted from the Grievance Hearing policy document and is now part of this student-facing document that briefly summarizes key information in the policy and guides students through the process. The removal of the application from the policy will allow the Grievance Committee to make occasional, policy-aligned updates without needing formal approvals (e.g., clarifying instructions for completing the application). The item came as a motion from the Grievance Hearing Committee and S. Lubienski provided additional context to begin discussion. S. Lubienski stated that the changes are to assist in student's navigation of the application. The changes derived from a grievance that occurred last year. The process taught those involved a lot about what students need to have documented and share.

**Discussion:**

V. Torres noted that additionally the former application was attached to the original policy. Now the application is its own separate entity. L. Gilman asked if for an example of a procedural appeal as they wanted ensure clarity of what constitutes a procedural appeal. S. Lubienski stated that discussion ensued between themselves and J. Anderson regarding examples, and that while most cases could resolved between faculty members and department chairs, appeals regarding grades could be considered a procedural appeal. V. Torres noted that academic misconduct can occur in a variety of ways. At the school level it is expected that faculty resolve student academic misconduct. At the university level academic misconduct involves faculty and additional stakeholders outside of the student. D. DeSawal stated that the proposed documentation would go to the university level if the student is going to appeal a decision made at the school level. K. Wohlwend inquired if there is a special note for grade related appeals and if this information appears prior to accessing the application. M. Croom reiterated K. Wohlwend's point on reformatting the application rather than changing the overall language. B. Levinson noted a minor language change.

**Second: A. Pickard**

**Motion Passed.** In favor: 13 ; Opposed: 0 ; Abstain: 0

2. Changes to Student Grievance and Appeals Procedures (23.09)

Changes to the Student Grievance and Appeals Procedures were made in Summer 2022, after consultation with the 2021-22 School of Education Student Grievance Hearing Committee (SGHC), the SoE Executive Associate Dean, the Office of Student Conduct and General Counsel. The list of changes are provided within the document 23.09. This item came as a motion from the Grievance Hearing Committee and Sarah Lubienski provided additional context to begin discussion. S. Lubienski stated that the changes to the procedures included the de-escalation of language, adjustment to student facing language and sought to better align the procedure with offices on campus such as the Student Conduct office and Legal.

**Discussion:**

M. Nyikos inquired if the language included the Student Advocates Office as a site of support. S. Lubienski stated that the language is included in the application for students. B. Levinson asked

clarification on who would be responsible for tending to appeals. S. Lubienski, confirmed that the language within the procedure indicates that relevant Associate Dean would be either the Associate Dean of Undergraduate or Graduate Studies. S. Lubienski also stated that Associate Deans will determine grievance appeals because majority of appeals from students derive from grades, which do not fall under this procedure's purview.

**Second: L. Gillman**

**Motion Passed.** In favor: 13 ; Opposed: 0 ; Abstain: 0

3. EdS Bulletin Change **(23.10)**

This proposal sought to change bulletin language of EdS transfer courses. The item came as a motion from the Grad Studies Committee and Matt Boots provided additional context to begin the discussion.. M. Boots indicated that the original language implied that 30 hours could be transferred in. After consultation with the two largest EdD programs, the proposed language allows students to transfer up to 18 credit hours, roughly 28% of the required coursework.

**Discussion:**

B. Levinson inquired if the Graduate Studies Office has roadblocks for student to transfer in credits specifically from international universities. M. Boots stated that the office works with OIS and vast majority of credits receive clearance. A. Pickard proposed additional language change to signify that the language change applies to the Ed.S. program. M. Nyikos requested clarity on the last sentence of the proposed language change, as it reads a bit ambiguous. M. Boots stated that the ambiguity is in place, because it will be at the discretion of faculty members to determine appropriateness of the requested transfer course.

**Friendly Amendment:** Change language "may be transferred into EdS (specialist) degree programs at Indiana University."

**Second:** B. Levinson

**Motion Passed.** In favor: 13 ; Opposed: 0 ; Abstain: 0

A. New Course/Course Changes

The following new course or course change proposals have been reviewed and approved by the Graduate Studies Committee, the Committee on Teacher Education or the Undergraduate Studies Committee. These course proposals will be forwarded to the next level of approval unless a remonstrance is received within 30 days.

There are no new course changes or proposals for this month.

Adjourned 2:08pm