

22-23 Policy Council Committee Charges

Each year the agenda committee provides a charge to each of the policy council committee. The charge items are taken from the committee end of the year report as well as other needs of the school.

Diversity Committee	Charges	Progress	Barriers if any	Estimated Completion Dates	Notes
	<p>Charge 1: Create a new/ updated DEI Strategic Plan. The current DEI strategic plan was created in 2019 before we had an ODEI office or Assistant Dean. Charge 2 has some aspects of this plan. The faculty retreat considered areas that pertain to the DEI strategic plan and faculty feedback gathered at the retreat should be considered.</p> <p><u>NOTE:</u> these school priorities will be needed for the upcoming Dean’s search in 2023-2024. The processes will likely begin with the search firm in Spring 2023.</p>	Information from the 2022 faculty retreat		Presentation to the faculty should be done at the 2023 Spring Faculty Retreat. Therefore, the draft report should be done by January 2023.	
	<p>Charge 2: Diversity committee and ODEI Determine the relationship and responsibilities between</p>	In progress	No barriers virtual due to	Could be included in the new DEI Strategic Plan	

<p>the Diversity committee and Office of DEI. A model for how ODEI and the diversity committee can function together has been created</p>		<p>covid concerns.</p>		
<p>Charge 3: TEA Talks</p>	<p>In Progress</p>	<p>No barriers virtual due to covid concerns.</p>	<p>April 8- Completed</p>	<p>Sub-committee Working on finalizing the name- A TEA talk for April. Have been hosting TEA Talks since 2016, currently planning for the spring 2022 TEA Talk. - The name and date(april 8) is finalized. Working as sub committee on details. Virtual talk- 90 mins. Completed.</p>
<p>Charge 4: Promotion & Tenure Work with faculty development and FABA to review the processed to support faculty through this process and provide recommendations for any necessary changes</p>	<p>In Progress</p>	<p>No barriers virtual due to covid concerns.</p>	<p>Carry on to 2022/2023</p>	<p>Sub-committee discussed P&T DEI resources https://www.insidehighered.com/news/2021/05/14/iupui-creates-path-promotion-and-tenure-based-dei-work https://news.iu.edu/stories/2021/05/iupui/releases/10-promotion-tenure-pathway-enhancing-diversity-equity-inclusion.html https://academicaffairs.iupui.edu/Faculty-Affairs/PromotionTenure/ptreviewupdate</p>
<p>Charge 5: Create a student DEI Ambassador Program</p>	<p>In progress</p>	<p>No barriers virtual</p>	<p>Carry on to 2022/2023</p>	<p>Sub-committee working on the design of a structured DEI Ambassador Program</p>

			due to covid concerns.		
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Faculty and Budgetary Affairs (FABA) Committee	Charges	Progress	Barriers if any	Estimated Completion Dates	Notes
	Charge 1: Review Sabbatical Applications				
	Charge 2: Develop Criteria for Promotion from Senior Lecturer to Teaching Professor				
	Charge 3: Develop an integrated policy that encompasses search, appointment, review and removal of Department Chairs, Associate Deans and Center Directors in the SOE.				
	Charge 4: Discuss process for which draft reviews have been conducted and develop a plan for regular policies reviews.				
	Charge 5: Discuss what to do when course evaluations cannot be used for merit				

	review and promotion and tenure				
	Charge 6: Equity review for faculty rank – this year would be Associate Professor.				
	Charge 7: Consider looking at staff salary equity issues within SOE and across campus. Principles for decision making.				

Faculty Development Committee	Charges	Progress	Barriers if any	Estimated Completion Dates	Notes
	Charge 1: Lead and Plan New Faculty Orientation				
	Charge 2: Review Annual Awards Trustees Award; Adjunct Teaching Award; Gorman Teaching Award				
	Charge 3: Monitor Mentor Practices Across Departments				

	Charge 4: Continue working with Dean of Diversity, Equity and Inclusion to meet needs of faculty of color per SOE Diversity Plan				
	Charge 5: Coordinate with the DEI Committee/ODEI to build informal social networks				
	Charge 6: Determine what community is for Research Scientists				

Graduate Studies Committee (GSC)	Charges	Progress	Barriers if any	Estimated Completion Dates	Notes from previous year
	Charge 1: Review impact of early priority funding deadline				
	Charge 2: Finalize changes of the Annual Review Process for Doctoral Students				
	Charge 3: Evaluate campus-level leave of absence policy guidance and incorporate into SOE policy				

	Charge 4: Monitor OCAP process and propose changes as needed.				
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Student Grievance Hearing Committee (SGHC)	Charges	Progress	Barriers if any	Estimated Completion Dates	Notes from previous year

International Engagement Committee	Charges	Progress	Barriers if any	Estimated Completion Dates	Notes from previous year
	Charge 1: Clarify the International Award dissemination process	In progress			
	Charge 2: Establish a mentoring program for international students using the Holmes Scholars Program as a model.				
	Charge 3: Continue building ICP website .				
	Charge 4: Continue close collaborations with GIE.				

Learning and Teaching with Technology	Charges	Progress	Barriers if any	Estimated Completion Dates	Notes from previous year
	Charge 1: Continue to promote faculty training in				

(LTT) Committee	emerging teaching and learning technologies				
	Charge 2: Have UITS do a presentation on active learning spaces on the IU Bloomington and IUPUI campuses, followed by a training programs for faculty members on how to use such spaces. This training will align with the new SLIDE classroom set to open in early 2023				
	Charge 3: Partner with other campus resources to increase visibility of SOE technological advancements				
	Charge 4: Coordinate with ETS to establish an equitable process for determining how best to spend the general funds budgeted for certain software licenses on an annual basis.				
	Charge 5: Study the alignment of SOE technology with practices in the K-12 setting				

Long Range Planning (LRP) Committee	Charges	Progress	Barriers if any	Estimated Completion Dates	Notes from previous year
	<p>Charge 1: Update long-range plan from 2013 and 2018 The faculty retreat in Spring 2022 discussed issues that emerged from the Campus Environment survey (CECE). Feedback from faculty at the retreat should be used to update a strategic plan for the school.</p> <p><u>NOTE:</u> these school priorities will be needed for the upcoming Dean’s search in 2023-2024. The processes will likely begin with the search firm in Spring 2023.</p>	In progress		Presentation to the faculty should be done at the 2023 Spring Faculty Retreat. Therefore, the draft report should be done by January 2023.	The committee reviewed the two previous strategic planning documents this year and discussed methods for utilizing the previous plans in the development of a new plan. The committee decided to garner input from the SOE faculty during the February faculty retreat and use this information to assist with the development of a new plan. Analysis of information obtained from the retreat is in progress.
	Charge 2: Assist in planning the faculty retreat; work with retreat rep.			Spring 2023	
	Charge 3: Make committee restructure recommendations for amendments to Constitution of the faculty			Table until 2023-2024	The LRP committee spent a majority of its time this year assisting with planning for the faculty retreat. Thus, we did not have substantive discussions regarding committee restructuring

Promotion, Tenure and Contracts (P&T) Committee	Charges	Progress	Barriers if any	Estimated Completion Dates	Notes from previous year
	Charge 1: Review materials for candidate for promotion and tenure				
	Charge 2: Deliberate on cases for promotion and tenure				
	Charge 3: Make written recommendations on cases for promotion and tenure				

Research, Development and External Partnerships (R&D) Committee	Charges	Progress	Barriers if any	Estimated Completion Dates	Notes from previous year
	Charge 1: Continue to develop and improve the calls for all awards overseen by the R&D Office in order to increase faculty awareness and participation in the competitions.				

	<p>Charge 2: Continue to examine and potentially revise guidelines for reviewing and awarding both the Research and External Partnership awards.</p>				
	<p>Charge 3: Implement processes to support additional grant applications building on the expertise of the new grant writing support specialist</p>				
	<p>Charge 4: Continue annual review of grant solicitations to ensure that grants are directed as intended to seed research for young scholars</p>				
	<p>Charge 5: Consider either revising or adding additional category to the Outstanding Research Award so that younger scholars have a chance</p>				

<p>Committee on Teacher</p>	<p>Charges</p>	<p>Progress</p>	<p>Barriers if any</p>	<p>Estimated Completion Dates</p>	<p>Notes from previous year</p>
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<p>Education (COTE)</p>	<p>Charge 1: Restructure AI training to include both new and current AI's. Consider reviving the teacher education one-credit course for continuous professional development, and clarifying what is explicit and what is assumed about AIs training</p>				
	<p>Charge 2: EdTPA analysis: Track the candidates to see the connection between their early field experience and their student teaching. Tabulate pass rates based on the first attempt. Look at candidates' placement demographics and identify trends in different field placements</p>				
	<p>Charge 3: Look into asynchronous courses or introductory level courses for consideration instead of methods courses and fieldwork.</p>				
	<p>Charge 4: Review the Sustainability Literacy Shared Goal</p>				

Undergraduate Scholarship Committee	Charges	Progress	Barriers if any	Estimated Completion Dates	Notes from previous year
	Charge 1: Make sure new processes are aligned with the new campus policies / guidelines				

Undergraduate Studies Committee	Charges	Progress	Barriers if any	Estimated Completion Dates	Notes from previous year
	Charge 1: Consider the unique nature of this committee versus the work of the committee on teacher education				
	Charge 2: Explore ways to increase undergraduate enrollment in non-TE programs				