

**Process for Selecting the Chair of the Department of
Educational ~~leadership~~ Leadership and Policy Studies**

1. The new department chair for ELPS shall be selected from ~~within the current~~ among ELPS department faculty including those starting Fall 2020.
2. The Executive Associate Dean ~~, IUB,~~ will send an e-mail message seeking nominations from all IUB and IUPUI ELPS faculty members ~~(including part time, clinical, and visiting faculty)~~. All tenured faculty members in the department as of Fall 2020 are eligible for nomination. Faculty members may self-nominate.
3. Faculty members may not remove their names from potential nomination.
4. Nominations will be returned to the Executive Associate Dean ~~, IUB,~~ who will prepare a ballot listing the names of those who have been nominated. Ballots will be sent to all full-time ELPS faculty members who will be asked to rank their top three preferences among all nominees. Ballots will be returned to the Executive Associate Dean for tabulation.
5. The results of the tabulation will be shared with the current ELPS chair, who will report the findings to the faculty members in the department. If a clear ranking of the top three to five candidates does not emerge from the balloting process, the entire full-time ELPS faculty will meet to prepare a ranked list of at least three nominees to recommend to the Dean.