

**IU Bloomington School of Education  
Policy Regarding Appointment to Graduate Faculty Status  
and Endorsement to Direct and/or Chair Dissertations**

According to University Graduate School rules regarding Graduate School Faculty membership, all tenure-track faculty members are automatically awarded graduate faculty status. Non-tenure-track faculty and research scientists also may be appointed to the Graduate School Faculty. However, directing dissertations and/or chairing dissertation committees requires a formal endorsement by the School.

Per the request of Policy Council, the following process to make such appointments and endorsements is therefore recommended by the Graduate Studies Committee:

1. All newly tenured faculty who have achieved the rank of associate or full professor are automatically recommended for the endorsement. The assumption is that all tenured faculty are fully capable of chairing and directing dissertation committees.
2. All untenured, tenure-track faculty during their first three years will be considered ineligible for the endorsement to chair and direct dissertations, in order to ensure that their time is protected. Under extraordinary circumstances, a faculty member may be recommended for endorsement prior to the third year review or as untenured faculty hired at advanced career stages. Normally, however, if the faculty member agrees, the department's tenured faculty may review the scholar's CV and vote to recommend endorsement any time after the third year review. If an affirmative majority vote is obtained and the department chair is supportive of the endorsement, the department chair may forward the request with a brief rationale, the vote tally, and the scholar's CV to the School of Education Associate Dean of Graduate Studies for review, and copy the School of Education Executive Associate Dean. The Associate Dean of Graduate Studies may then recommend endorsement to the University Graduate School.
3. For non-tenure-track faculty and/or research scientists, appointment to graduate faculty status may be granted for those who have a terminal degree and demonstrated scholarly expertise within their field that positions them to contribute to students' dissertation research. If the scholar is willing, the department's tenured faculty may review the scholar's CV and vote to recommend appointment to the graduate faculty. If an affirmative majority vote is obtained and the department chair is supportive, the department chair may forward the request with a brief rationale, the vote tally, and the scholar's CV to the School of Education Associate Dean of Graduate Studies for review, and copy the School of Education Executive Associate Dean. The Associate Dean of Graduate Studies may then recommend the appointment to the University Graduate School.

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This policy replaces policy 05.32R