

**IU Bloomington School of Education
Operating Procedures for the Teacher Education Council
(Approved by TEC, January 22, 2002)**

The current edition of Robert's Rules of Order shall govern the conduct of the meetings of the Council except insofar as the operating procedures make express provision to the contrary.

Composition of the Council and Terms of Appointments

The Teacher Education Council (TEC) is a body of 16 voting members comprised as follows: seven School of Education faculty, one School of Education Professional Staff member who works with teacher education, three university faculty from outside the School, three representatives from local public or private schools, and two students (one education undergraduate and one graduate student who is an AI in Teacher Education). In addition, the Associate Dean for Teacher Education, the Assistant Dean for Teacher Education, and the Assistant Dean for Recruitment and Outreach serve as ex officio members.

Each voting member of TEC, with the exception of students, is appointed to a three-year term. Terms of service are staggered so that the Council has both returning and new members each year. Every year two or three Education faculty members and one non-Education faculty member are replaced. One of the representatives from local schools is replaced each year. Students are appointed for one-year terms but may be reappointed in subsequent years. In case of a resignation or sabbatical, the Associate Dean for Teacher Education will recommend one or more possible candidates to the secretary of the policy council who will appoint a replacement.

New members of TEC are nominated annually in late spring by the Associate Dean of Teacher Education (in consultation with existing members of the Council) for service beginning the following school year. Efforts should be made for representation from:

- Programs outside the School of Education that work with teacher education (e.g., COAS, HPER, Music, Journalism)
- School of Education program areas that work with teacher education
- Teachers and administrators from schools with a variety of student age levels

The list of nominees is forwarded to Policy Council for its approval along with the membership of other Policy Council committees.

At the final meeting of each academic year, a chair is elected by majority TEC vote to serve for the following academic year.

Charge

TEC is charged specifically with addressing issues relating to teacher education at the undergraduate and graduate levels. In particular, TEC is responsible for oversight of the Professional Standards Committee, a group that deals with appeals of teacher education policies or applications of those policies. TEC also has oversight responsibility for implementation and evaluation of the Unit Assessment System.