**Policy on Appointment of Adjunct Teaching Faculty** [13.33 policy update]

***Perspective***

The School of Education recognizes the importance of scholarly practitioners to mentoring and educating undergraduate and graduate students, and to research. They can make important contributions to the long-term effectiveness of departments and program areas in the School. Often these adjunct faculty members serve with minimal remuneration. To this end, the School provides for the recognition of continuous and sustained contributions to its academic programs by adjunct faculty members. When an adjunct faculty member has a sustained record of involvement and support within a program or department, the School of Education will consider a recommendation from the department for the appointment and/or promotions of an adjunct faculty member.

The School recognizes that the activities of adjunct faculty members being considered for appointment or promotion will seldom resemble those of tenure-track faculty members being considered for tenure or promotion. Adjunct faculty members are likely to have distinguished themselves in their chosen professional careers, and that they will have had the opportunity to make contributions to the relevant department or program in teaching, service, and research only to the extent that the specific needs of the program or department allow.

In making appointments and promotions of adjunct faculty members, the School and University make no commitments similar to tenure or guarantees of teaching and other forms of service in future years.

Adjunct Lecturers

* ***Criteria and Procedures for Initial Appointments.*** Current practice within the School of Education is that any individual hired as adjunct faculty who does not have a terminal degree is hired with the appointment title of Adjunct Lecturer.
* ***Criteria and Procedures for Re-Appointment of Adjunct Lecturers to Adjunct Assistant Professors.*** Adjunct Lectures are eligible for the formal appointment to the position of Adjunct Assistant Professor after the completion of a terminal degree at the time of their next appointment, if such an appointment is offered by the School or University.

Adjunct Assistant and Associate Professors

* ***Criteria and Procedures for Appointments.*** Current, typical practice within the School of Education is that any individual hired as adjunct faculty who has a terminal degree is hired with the appointment title of Adjunct Assistant Professor.

Less typically, individuals with a terminal degree who have at least 6 years of relevant professional experience post terminal degree, including but not limited to experience teaching in higher education, may be hired as an Adjunct Associate Professor. All appointments at the Adjunct Associate Professor level must be approved by the majority of the program faculty, the department chair, and EAD, based on the individual’s c.v. and other relevant evidence. Final appointment will be made by the Dean.