Terry began the meeting apologizing for what some may have inferred as a negative tone in his comments. He appreciated that the members have had the patience and the zeal to move forward. Since the last meeting, there have been a number of email exchanges resulting in eight agenda items, addressing both the Constitution and Bylaws.

Members reviewed the minutes from July 20. Annela motioned to approve the minutes as presented. Matt seconded the motion, and it passed unanimously.

**First item: Chair**

Terry stated that there are two options: chair remains the Bloomington dean OR chair elected among all deans for a three-year rotation. Terry added that in the Bylaws there is a proposal to strengthen the Agenda Committee. A stronger Agenda Committee would be a shift from the past, allow for more input and represent a more democratic process, thus diminishing the power of the chair. Members discussed whether it was appropriate to consider all the deans without consulting with them. Annela expressed a preference for rotating the chair and for a stronger Agenda Committee. Matt noted that the chair votes only in the case of a tie, which has happened rarely in his six years on the Council. In his mind, the chair has little influence. It is the Agenda Committee with the power. Concern was expressed that option one infers that only the Bloomington dean can do the job. Linda suggested the three-year rotation option with the first three years being the Bloomington dean. Terry noted that in the Bylaws there is the proposal that the administration of the Council remain in Bloomington, but it was noted that the administration process and the chair need not be on the same campus. Rather than a rotation among the deans, Matt proposed that the chair be elected among the deans. Enrique suggested that in this unstable time, this may not be the time to make significant changes, but a time to strengthen the Council. Perhaps the deans may nominate a chair and the Education Council members would vote on the chair.

Given the discussion, Terry expressed whether this is the time to make significant changes. Currently, there are a number of interim deans and brand new deans. Beth suggested that the chair remain the Bloomington dean, with the expectation that the Constitution be review in 2022, and focus on strengthening the Agenda Committee.

Okrah recommended that the Constitution state that the Council elect the chair from among the deans for a three-year appointment. Annela suggested that the first chair be the Bloomington dean for 2018-2021. At the end of the 2020-2021 academic year, the Council
could elect a new chair. Linda expressed that this would be a good compromise. Okrah formally made the motion that the chair would be elected from among the deans for a three-year appointment, with the first chair being the Bloomington dean and the election of a new chair be in July 2021. Linda seconded the motion, and it passed unanimously.

Second item: Secretary

Terry expressed that this is not the time to make a change. Linda motioned that the Secretary be appointed by the Chair as an ex office member of the Council. Annela seconded the motion, and it passed unanimously.

Third item: Frequency of Meetings

Lisa made the motion for no less than four meetings annually and recommended the use of virtual meetings. Beth seconded, and the motion passed unanimously.

Fourth item: Alternates

In an effort to ensure a quorum at each meeting, Beth recommended that each Council member have a designated alternate. Instead of a formal requirement of alternates, it was suggested that deans be reminded of the importance of participation and attendance at Council meetings. With that, Beth was happy to withdraw the suggestion.

Fifth item: Quorum

Beth made the motion to define a quorum as six voting members from a minimum of five campuses, as suggested. Linda seconded, and the motion passed unanimously.

Sixth item: Bylaws – Agenda Committee

Enrique suggested that at the last meeting of each academic year, the Education Council appoint a three-person Agenda Committee from among the continuing voting faculty members, with the Chair and Secretary serving as ex officio members. The three members must represent three different campuses. The Chair of the Agenda Committee shall rotate among the campus representative members of the Agenda Committee. Linda made the motion to determine the Agenda Committee as proposed, Annela seconded, and the motion passed unanimously.

Seventh item: New Bylaw – Administrative Support

As a matter of campus capacity, not authority, it was recommended that there be a bylaw indicating that all administrative support of the Council’s business be provided by the Bloomington campus. Annela made such a motion, Wendy seconded, and it passed unanimously.

Eighth item: New Bylaw - Review of Constitution and By-Laws

Matt made the motion that every three years, the Council review the Constitution and its By-Laws to ensure the quality and integrity of the Council’s membership and administration to meet the needs of all Schools of Education with respect to the principal functions of the Council. Linda seconded the motion, and it passed unanimously.
Ninth item: New Bylaw – Chair Selection

Enrique recommend the inclusion of an additional new bylaw to facilitate the selection of the Council chair. Following member discussion, Linda made the motion that the education deans select a minimum of two candidates for chair of the Education Council. The Council will elect the Chair for a three-year term. The Deans will provide the nominees to the Agenda Committee in preparation for the penultimate meeting of the election year. Nominees will be discussed at the penultimate meeting, and the election will be conducted at the last Education Council meeting of the election year. Enrique seconded the motion, and it passed unanimously.

Submitted by
Jill D. Shedd
Secretary to the Education Council