TO: Policy Council
FROM: Tom Brush, Associate Dean for Teacher Education
Direct Admission Recruitment Subcommittee
DATE: March 31, 2009
RE: Procedure for awarding new scholarships to incoming freshmen

Over the past several years, the School of Education has received a small number of “Matching the Promise” scholarships each year designated for incoming freshmen. These scholarships have ranged from open-ended awards with no restrictions, to needs-based awards, to awards for a specific certification area such as mathematics or special education.

Currently, there is no standard policy or selection process for distributing these scholarships. In most years, Dorothy Slota, the individual in the Office of Teacher Education who has volunteered to coordinate the selection process, has convened an “ad hoc” scholarship committee consisting of herself, the Associate Dean for Teacher Education, and at least one faculty member to make these award decisions. However, this process has been difficult to manage, and finding faculty willing and able to serve on this ad hoc committee has been problematic.

We propose that the Policy Council allow a committee comprised of membership from both the Direct Admission subcommittee and the scholarship committee to determine students to receive these scholarships. The Direct Admission subcommittee would be responsible for identifying students eligible for the awards, managing the award application process, and managing the distribution and renewal of the awards. The new committee that has membership from the Direct Admit subcommittee and the scholarship committee would make the final award decision. Both the Direct Admission program (DA) and the proposed combined scholarship committee is committed to including prospective education majors in the Hudson Holland Program as well as other honorary programs targeted at first generation and underrepresented students would annually be eligible for the DA program in order to ensure student diversity. The benefits of this process include:

- A formal, overt process is in place for awarding freshman scholarships
- Freshman scholarships can be used as an additional recruitment tool for high-need certification areas
- Relevant faculty can be targeted to provide input regarding potential awardees
- Scholarship award offers can be made in a more efficient and timely manner
- Scholarship renewals can be managed more efficiently