Title of Practicum: S-STEM Scholars Assistant Coordinator

Practicum Description Summary:
The S-STEM Scholars program provides scholarships and support for science students. The goal of the program is to create new programing while collaborating with existing programs and departments to tailor individualized support for students to promote graduation. The practicum student will assist the Coordinator in administering the program, focusing on communication between participant groups and developing program structure.

Sponsoring Office:
The philosophy of the program is that ‘one-size does not fit all’ to effectively support students through to graduation in the Sciences. The program is coordinated through the Science Outreach Office and draws on faculty and staff from Biology, Physics, Chemistry, Math, Astronomy and English. Members from the Career Development Center, Groups, STEM Initiative, Women in STM Living Learning Center, Hudson & Holland, McNair, STARS, IFLE, WISP, CEEP and CITL are all collaborating in the program.

If multiple students can be selected for this position, please indicate the number of practicum students the site is willing to host:

Spring 2014 Number available: 1

Please identify any requirements outside the 8 hours per week of the practicum experience the student would be expected to complete: The program begins Spring Semester so the practicum student would be responsible to meet with the Coordinator once in December for a planning meeting. Most hours are flexible, but occasional meetings with students may require some evening hours. These will be inclusive however, and not be in addition to the 8 hours per week.

Learning outcomes associated with the practicum experience in your office:
This program affords the practicum student the opportunity to apply current research on retention of specialized student populations while collaborating across the University.

Provide a brief summary of the activities, duties, responsibilities and/or special projects associated with this position:
- Assess programs and work with coordinator to tailor offerings for individual students by finding corresponding campus support (research experiences, tutoring, mentors, and community-building activities).
- Develop Web, Facebook and print materials for distribution to prospective students. Help shape, coordinate and publicize events.
- Participate in group sessions with students. Utilize feedback for adjustments.
Site Supervisor for Practicum Experience
Shelley Singell
S-STEM Coordinator
1600 E. 3rd (Science Outreach House)
812-856-8800
shelsing@indiana.edu