**Title of Practicum:** Graduate Intern, New Student Academic Advising

**Practicum Description Summary**
The New Student Academic Advising practicum opportunity at Ivy Tech Community College-Central Indiana will provide graduate students with hands-on experience in both group and one-on-one academic advising, aimed to serve an increasingly diverse population of new, first-time college students. Our goal is to challenge and support our interns in order to promote both personal and professional growth.

**Sponsoring Office**
Academic Advising Center, Ivy Tech Community College – Central Indiana

**Department/Office web site address:** http://ivytech.edu/advising/

If multiple students can be selected for this position, please indicate the number of practicum students the site is willing to host:

Spring 2014 Number available: 3

Please identify any requirements outside the 8 hours per week of the practicum experience the student would be expected to complete:
Full practicum hours (8 hours/week) will begin in January and may involve an occasional evening/weekend commitment. Pending budgetary approval, students who successfully complete the practicum experience may be invited to transition to a paid internship with Academic Advising for summer 2014.

**Learning outcomes associated with the practicum experience in your office:**
New Student Advising interns will:
- Employ knowledge of student development theory to guide interactions with a diverse student population.
- Gain an understanding of the mission, values, goals and culture of the nation’s largest state-wide community college system.
- Apply critical thinking, problem solving and creativity to evaluate and enhance new student advising programs and services.
- Become familiar with general academic requirements and utilize knowledge in group and one-on-one advising settings.
- Develop valuable skills in academic advising, program development and assessment.

Provide a brief summary of the activities, duties, responsibilities and/or special projects associated with this position:

New Student Advising interns will:
- Shadow New Student Advisors and other academic advising staff to gain an understanding of enrollment steps and the advising process and approach when working with new, first-time college students at Ivy Tech.
- Meet one-on-one with new, first-time college students to assist them in identifying personal, academic and career goals to guide the development of an individual academic plan.
Co-present group New Student Advising sessions with professional staff during peak registration.
Assist with the ongoing development of training materials and supplemental resources for academic advisors and other professional staff working with new students.
Assist with the evaluation of New Student Advising to enhance program effectiveness and measure contributions to increased matriculation, persistence and completion rates.
Participate in staff meetings and professional development opportunities when available.

Site Supervisor for Practicum Experience
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