Title of Practicum: ACUI Education and Research Fund Practicum

Practicum Description Summary
The Education and Research Fund raises money to support scholarships, awards, and research initiatives for the Association of College Unions International (ACUI). The practicum student will assist in developing, executing, and evaluating fundraising initiatives. Fundraising programs include a silent/live action and a 5K run/walk at the ACUI annual conference and annual gift solicitations online. Not only will the practicum student work with ACUI staff, but these events are supported by volunteer planning from ACUI members.

Sponsoring Office
ACUI has been serving the college union and student activities field since 1914. The Association is based on a philosophy that partnerships between students and staff create powerful and productive teams. We invite you to become part of the ACUI Central Office team through an internship opportunity.

Department/Office web site address: www.acui.org/give

If multiple students can be selected for this position, please indicate the number of practicum students the site is willing to host:

Spring 2014                                                                 Number available: 1

Please identify any requirements outside the 8 hours per week of the practicum experience the student would be expected to complete: Because of the dates of the annual conference, ACUI practica students will begin their work with an orientation to the position and the Central Office in November 2013 and negotiable hours in December 2013. There will be a 8-hour per week commitment for the first weeks of the Spring 2014 semester leading up to the conference dates. Practica students will be expected then to be on site working at the conference in Orlando from April 3–10, 2013. After conference, other wrap-up projects will be assigned until hours are completed.

Learning outcomes associated with the practicum experience in your office: ACUI practicum opportunities are designed to develop skills in research and research-based writing, management skills related to fundraising and gain general knowledge about non-profit fund development activities.

Provide a brief summary of the activities, duties, responsibilities and/or special projects associated with this position:
• Plan and execute a silent auction at the ACUI annual conference
• Plan and execute a live auction at the ACUI annual conference
• Plan and execute a 5K run/walk at the annual conference
• Create a plan for educating ACUI conference attendees about the Education and Research Fund
• Assist in postconference follow up on all conference events.

**Site Supervisor for Practicum Experience**  
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