Title of Practicum
Development and Alumni Relations Associate – Student Engagement Specialist

Practicum Description Summary
Lead student-philanthropy efforts in a fast-paced environment. This is an excellent intersection of student development theory in a business-focused environment. Practicum students will advise student group and direct the student giving campaign working with partners in other academic units, student affairs, and the Indiana University Foundation. Strong professional experience.

Sponsoring Office
Office of Development and Alumni Relations, School of Informatics and Computing, Bloomington

Department/Office Website Address: 919 E 10th Street Bloomington, IN 47408

If multiple students can be selected for this position, please indicate the number of practicum students the site is willing to host:

Spring 2015 Number available: 1

Please identify any requirements outside the 8 hours per week of the practicum experience the student would be expected to complete:

- 7 hours per week during traditional business hours
- 1 hour student meeting held after 5PM once per week

Learning outcomes associated with the practicum experience in your office:

- Application of student development theory while advising and shaping student organization (class gift council). Excellent opportunity to apply theory to practice in non-traditional student affairs role.
- Expand the knowledge of philanthropic and fundraising theory.
- Develop skills in effective time management and planning while determining how deliverables and milestones can have a major impact upon the success of the student giving campaign.
- Refine communication skills to address multiple audiences including faculty, staff, and student leaders.
- Understand the role of development and alumni relations in the advancing the institution’s mission.
- Analysis of advising experience and student giving campaign results will allow the student to determine their strengths and areas for growth.
Provide a brief summary of the activities, duties, responsibilities and/or special projects associated with this position:

The School of Informatics and Computing is the fastest growing unit on Indiana’s Bloomington campus. As a young school, it is vital to engage today’s students in alumni activities preparing them for their role as an alumnus(us) of IU. The student engagement specialist will serve as the main contact for all student-philanthropy related initiatives including, but not limited to advising 10-member class gift council, planning senior week and other student events, coordinating and supervising student giving campaign, and identifying opportunities for high-impact alumni involvement. Additional opportunities and special projects exist if candidates are interested in development.

Site Supervisor for Practicum Experience:
Name Alan Goodno
Address 919 E 10th Street Bloomington, IN 47408
Phone 812-856-2315
E-mail agoodno@indiana.edu

Individual completing this form:
Name Alan Goodno
Address 919 E 10th Street Bloomington, IN 47408
Phone 812-856-2315
E-mail agoodno@indiana.edu

X Yes, my department plans to attend the HESA Practicum Fair and we have completed the description form

___ No, my department does not plan to attend the HESA Practicum Fair, but we have available opportunities for students and I have completed the description form

___ No, my department does not plan to attend the HESA Practicum Fair and we have no available opportunities at this time.

Please submit completed practicum description form to Gretchen Holthaus, gholthau@indiana.edu, by October 2, 2015. Past practicum descriptions can be found at http://education.indiana.edu/students/graduates/programs/hsa/masters-practicum-sites.html and http://education.indiana.edu/students/graduates/programs/hsa/masters-practicum-opportunities%202015.html.

If you should have questions concerning this form or the establishment/maintenance of practica in your office, please do not hesitate to contact Danielle De Sawal, HESA Master’s Program Coordinator, Education 4272, at 856-8382 or via e-mail at ddesawal@indiana.edu