Title of Practicum
Graduate Intern, Academic Advising

Practicum Description Summary
The New Student Academic Advising practicum opportunity at Ivy Tech Community College-Central Indiana will provide graduate students with hands-on experience in both group and one-on-one academic advising, aimed to serve an increasingly diverse population of new, first-time college students. Our goal is to challenge and support our interns in order to promote both personal and professional growth.

Sponsoring Office
Academic Advising Center, Ivy Tech Community College – Central Indiana

Department/Office web site address: http://ivytech.edu/advising/

If multiple students can be selected for this position, please indicate the number of practicum students the site is willing to host:

Spring 2015  Number available: 3

Please identify any requirements outside the 8 hours per week of the practicum experience the student would be expected to complete:
Full practicum hours (8 hours/week) will begin in January and may involve an occasional evening/weekend commitment. Pending budgetary approval, students who successfully complete the practicum experience may be invited to transition to a paid internship with Academic Advising for summer 2015.

Learning outcomes associated with the practicum experience in your office:
Academic Advising interns will:
- Employ knowledge of student development theory to guide interactions with a diverse student population.
- Gain an understanding of the mission, values, goals and culture of the nation’s largest state-wide community college system.
- Apply critical thinking, problem solving and creativity to evaluate and enhance new student advising programs and services.
- Become familiar with general academic requirements and utilize knowledge in group and one-on-one advising settings.
- Develop valuable skills in academic advising, program development and assessment.

Provide a brief summary of the activities, duties, responsibilities and/or special projects associated with this position:
Academic Advising interns will:
- Shadow New Student Advisors and other academic advising staff to gain an understanding of enrollment steps and the advising process and approach when working with new, first-time college students at Ivy Tech.
- Meet one-on-one with new, first-time college students to assist them in identifying personal, academic and career goals to guide the development of an individual academic plan.
- Co-present group New Student Advising sessions with professional staff during peak registration.
- Assist with the ongoing development of training materials and supplemental resources for academic advisors and other professional staff working with new students.
- Assist with the evaluation of New Student Advising to enhance program effectiveness and measure contributions to increased matriculation, persistence and completion rates.
- Participate in staff meetings and professional development opportunities when available.

Site Supervisor for Practicum Experience
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