School Counseling Student
EVALUATION FORM

Student’s Name: ______________________________  Semester/Year: ___________________
School Site: ______________________________ Site Supervisor: _______________________
Level: ____ high school      ____ middle school      ____ elementary school     ____ pre-K

Site Supervisor: Please use the following scale to evaluate the student on the performance and disposition areas listed below. If a specific performance/disposition has not been observed, please leave that item blank.

1 – Exemplary: Consistently performs or exhibits the skill/attitude in a manner that significantly exceeds a beginning level school counselor.

2 – Acceptable: Consistently performs or exhibits the skill/attitude in a manner suitable for a beginning level school counselor.

3 – Not Acceptable: Does not consistently perform or exhibit the skill/attitude at an appropriate level.

If you give a 3 in any category, please indicate where the deficiency is by checking one of the areas under the standard.

Assessment of Skill Performance

RATINGS

1  2  3

1. Demonstrates effective communication skills:
If you circled 3, please check √ any of the following areas where the student is NOT performing adequately

☐ with students
☐ with parents and other family members
☐ with teachers and other school personnel
☐ with community agencies and other stakeholders

Comments:

1  2  3

2. Demonstrates effective collaboration skills for the benefit of all students:
If you circled 3, please check √ any of the following areas where the student is NOT performing adequately

☐ with parents
☐ with teachers and other school professionals
☐ with community agency personnel
☐ with other stakeholders

Comments:
RATINGS

1 2 3

3. Demonstrates ethical, professional, and legal behavior:
If you circled 3, please check √ any of the following areas where the student is NOT performing adequately

- recognizes ethical dilemmas and responds appropriately
- protects and advocates for the rights of students, families, and school personnel
- adheres to a professional code of ethics
- follows appropriate legal guidelines
- seeks appropriate consultation with ethical and legal questions
- demonstrates a professional identity and strives for continual professional growth
- is ethical in providing academic, career, and personal/social programs

Comments:

1 2 3

4. Demonstrates effective skills related to assessment
If you circled 3, please check √ any of the following areas where the student is NOT performing adequately

- selects appropriate assessment approaches and instruments
- administers assessment instruments in an appropriate manner
- interprets assessment results appropriately
- provides appropriate referral information based on valid assessment
- uses assessment results from diverse populations appropriately
- applies assessment results to curriculum, placement, and intervention decisions

Comments:

RATINGS

1 2 3

5. Demonstrates effectiveness in working with students
If you circled 3, please check √ any of the following areas where the student is NOT performing adequately

- affirms the dignity and worth of all students
- practices positive interpersonal relations and uses appropriate counseling skills.
- develops and implements effective intervention strategies
- appropriately evaluates interventions at all stages
- effectively conducts group counseling
- uses a systemic approach in involving others in the educational/therapeutic process
- uses effective instructional techniques to reach all groups and individuals
- uses appropriate crisis interventions strategies

Comments:
RATINGS
1 2 3

6. Demonstrates effectiveness in implementing programs
If you circled 3, please check √ any of the following areas where the student is NOT performing adequately

☐ implements programs that are developmentally appropriate
☐ assists others in accessing school and community resources
☐ maintains accurate and appropriate documentation
☐ uses technology appropriately
☐ facilitates educational programs appropriately and efficiently
☐ uses assessment data and empirical evidence to enhance educational programs
☐ promotes the purpose of schooling and the goals of education and learning
☐ implements effective prevention strategies
☐ maintains an appropriate referral list

Comments:

1 2 3

7. Provides effective career and educational services/programs
If you circled 3, please check √ any of the following areas where the student is NOT performing adequately

☐ provides developmentally appropriate educational and career services to all students
☐ helps students and their families understand labor market information and the global economy
☐ helps students and their families in planning for career and educational opportunities
☐ helps students identify personal attributes and how they are related to career and educational opportunities
☐ helps all students plan and attain educational and career goals
☐ effectively utilizes educational and career technologies

Comments:

1 2 3

8. Demonstrates effective leadership skills and advocates for all students
If you circled 3, please check √ any of the following areas where the student is NOT performing adequately

☐ uses data in making, developing, and managing a school counseling program
☐ is sensitive to cultural factors in the coordination of a school counseling program
☐ recognize the need for change and works systemically to implement a positive process
☐ demonstrates skills related to convening and facilitating an advisory group
☐ balances leadership, student assistance services, and educational and career services

Comments:
Assessment of Disposition/Attitudes

**RATINGS**

1 2 3  1. Displays respect for the dignity and worth of students

If you circled 3, please check √ any of the following areas where the student is NOT performing adequately:

- believes all students can learn
- is sensitive to the needs of all students
- respects students from all racial, ethnic, and cultural groups
- is accepting of diverse learning and teaching styles
- believes in equal treatment for all students
- respects the student's right of choice and responsibility for decisions

Comments:

1 2 3  2. Values collaboration and systemic approaches to problem solving

If you circled 3, please check √ any of the following areas where the student is NOT performing adequately:

- recognizes the importance of the teacher and student relationship
- values collaboration with other professionals within the schools
- recognizes the impact of societal forces and family issues on learning
- respects the needs of individual students and families
- values and understands collaborative relationships with community agencies
- is committed to taking a leadership role in systemic change

Comments:

1 2 3  3. Is committed to the ethical and legal practice of school counseling

If you circled 3, please check √ any of the following areas where the student is NOT performing adequately:

- recognizes personal competency limits and seeks appropriate consultation
- is committed to using assessment instruments appropriately
- respects the legal rights of students (such as child abuse statues)
- respects the privacy of individuals (e.g., Federal Education & Privacy Act)
- is committed to exercising professional and ethical judgments
- values a professional identity

Comments:
RATINGS

1 2 3 4. Values positive and proactive approaches
If you circled 3, please check √ any of the following areas where the student is NOT performing adequately

☐ values positive approaches when working with students and families
☐ values proactive approaches that link families and community resources.
☐ recognizes diverse need in selecting prevention and intervention strategies
☐ believes all students can reach their potential
☐ is committed to advocating for all students

Comments:

1 2 3 5. Views the school counselor as an educational leader.
If you circled 3, please check √ any of the following areas where the student is NOT performing adequately

☐ is committed to taking a leadership role in systemic change
☐ recognizes the importance of data in decision making
☐ values continual school improvement
☐ is committed to promoting a safe school environment

Comments:

RATINGS

1 2 3 6. Values the importance of student achievement.
If you circled 3, please check √ any of the following areas where the student is NOT performing adequately

☐ recognizes the importance of attending to the mental health of all students
☐ believes in preparing students for employment, responsible citizenship, and life long learning
☐ believes all students deserve assistance with academic career, social, and emotional development
☐ values diverse career and educational opportunities and assists students in thoroughly exploring a side variety of opportunities
☐ believes that all students deserve a quality education and opportunities to participate in enrichment activities

Comments:
GLOBAL ASSESSMENT

RATINGS
1 2 3 1. Effectively applies principles of human growth and development
1 2 3 2. Demonstrates effective counseling skills with individuals
1 2 3 3. Demonstrates effective group facilitation skills
1 2 3 5. Demonstrates effective counseling and collaboration skills with families
1 2 3 6. Effectively counsels students from diverse social and cultural backgrounds
1 2 3 7. Effectively consults with individuals and groups
1 2 3 8. Demonstrates effective career counseling skills
1 2 3 9. Demonstrates effective assessment skills
1 2 3 10. Effectively integrates research into practice
1 2 3 11. Demonstrates effective program evaluation skills
1 2 3 12. Demonstrates appropriate ethical and professional conduct

1 2 3 Overall assessment of student’s performance at your school and/or organization

Other comments about the student:

Please comment on the adequacy of the student’s preparation and Indiana University’s Counseling Program:

Signatures:

Intern’s Signature _______________________________ Date __________________

Site Supervisor’s Signature _______________________________ Date __________________

Instructor’s Signature _______________________________ Date __________________

** Thank you for serving as a site supervisor. Please review this form with your supervisee and have the student return the form to the instructor of his or her class.**