HPER-P455

Practicum in Coaching

Instructor: Mary Freeland
Email: mfreelan@indiana.edu
Phone: 765 973 8480

Office: TR 353
Office Hours: arranged

Required Text: none

Course Description: Practical job-related learning experience in Coaching under the supervision of a professional in the area.

Learning Objectives and Outcome: After successfully completing the course, students will be able to:

1. Describe a variety of professional opportunities in the Coaching industry.
2. Identify and critique the wide variety of challenges that are the responsibility of Coaches.
3. Describe the responsibilities of the hands-on Coach during all phases of practices and games.
4. Evaluate the multitude of daily administrative tasks such as calls, emails, filing, and database management.
5. Demonstrate critical thinking skills in setting up and completing the practicum.
6. Reflect on various ethical decision making skills in the Coaching field.
7. Acquire sufficient (as determined by the instructor and internship supervisor) practical field experience and supervision to ensure an adequate level of competence in your chosen field.

IU East Learning Outcomes

2. Educated persons should have achieved depth in some field of knowledge. A sequential accumulation of knowledge and skills in an academic discipline is essential for a focused personal and professional development.

3. Educated persons should be able to express themselves clearly, completely, and accurately. Effective communication entails sharing ideas through a variety of techniques, including reading, writing, speaking, and technology.

6. Educated persons should develop the skills to understand, accept, and relate to people of different backgrounds and beliefs. In a pluralistic world one should not be provincial or ignorant of other cultures; one’s life is experienced within the context of other races, religions, languages, nationalities, and value systems.
7. Educated persons should be expected to have some understanding of and experience in thinking about moral and ethical problems. A significant quality in educated persons is the ability to question and clarify personal and cultural values, and thus to be able to make discriminating moral and ethical choices.

Classroom Policies and Procedures:

1. **Professionalism**: As a Coaching Minor student, you are expected to follow the listed expectations and responsibilities as listed:
   - Perform all assigned work during your practicum in a timely and professional manner
   - Be prompt, courteous and responsible in all aspects of your assignment
   - Participate in all meetings, events, and functions as directed by your site supervisor
   - Maintain and display a professional manner with students and staff.
   - Dress and maintain appropriate hygiene according to coaching protocol. If no set standard is in place, students should dress according to a professional standard for your work site.

2. **Incomplete Policy**: An incomplete for the practicum will be given only after a written request by the student and signed by the supervisor has been made before the last day of scheduled classes for the term (before finals week) stating the reasons for taking an incomplete and the date assignments will be completed. IU East policy must be followed for the submission and removal of incompletes.

3. **Weather Policy**: In the event of inclement weather, the student shall notify (by phone if at all possible) the practicum placement of their inability to attend. Arrangements should be made to make up any missed hour in a timely fashion.

4. **Internship Supervisors**: The student shall work closely with the class instructor, the internship coordinator, and the site supervisor.
Course Assessment:

The final grade shall be a result of various areas of knowledge which include:

- Submission of a daily log listing tasks performed and signed by the site supervisor/athletic director.
- A written midterm and final evaluation of the student’s performance by the site supervisor/athletic director. The written midterm should be completed after approximately 50% of your hours are completed.
- A written midterm, completed after approximately 50% of your hours is completed. and final report (Portfolio/journal) by the student handed in at times determined by the IU East instructor
- Portfolio/journal documenting your projects, observations and accomplishments. Examples of items to include:
  - Copies of internship papers
  - Copies of midterm and final evaluations
  - Listing of internship objectives and a reflection on how each was met. Not that reaming documents must provide evidence of your reflection
  - Daily log
  - Intern job descriptions
  - Photos of events or programs
  - Copies of fliers, memos, manuals. . . items you assisted in creating
  - Weekly/daily journal notes and reflections
  - Lesson/practice plans, budgets, database procedures

Note: If you receive a below average evaluation from your supervisor, you will receive an incomplete for the course. Below average evaluation would consist of any marks received on your evaluation form below a Meets Minimum Standard grade. You must meet with your faculty supervisor to develop a plan to replace the incomplete.

Portfolio: 50%

Written midterm and final evaluation by supervisor: 50%
IU East HPER P455 Practicum in Coaching

Approval Form

Name _____________________________________________ IU East ID __________________

E-Mail Address ___________________________________ Phone Number ___________________

This form must be properly completed and returned to the below address prior to the starting date
of the internship. A copy of the course syllabus and guidelines must be attached to this form and
given to the supervisor.

Name of School____________________________________ School Phone ________________

School address____________________________________

City__________________________________

Sport ____________________________Boys________ Girls___________ Coed____________

Level: Junior High ___________ High School ___________

Internship Information: Complete a brief description of experience and attach to this form.

Start Date: __________ End Date: ___________ Total Hours to be Completed_________

Objectives to me met during internship: Please attach a list of objectives to this form

Internship Supervisor Information

Supervisor’s Name: ______________________________ Title: ______________________

Supervisor’s Email: ______________________________ Website ______________________

As the student’s practicum supervisor:

1. I have received, accept and will adhere to the objectives as stated in the course syllabus.

2. I acknowledge the student may not possess liability insurance.

3. I will complete the evaluation forms and return them to the address given.

4. I will allow IUE instructors the opportunity to attend and observe the student during their
practice sessions.

Supervisor’s Signature: ______________________________ Position ______________

Printed Name: ________________________________ Date ______________

Return to: Mary Freeland, Indiana University East, Tom Raper Hall 340, Richmond, IN 47374
IU East HPER P455 Practicum in Coaching

Supervisor’s Midterm Evaluation Form

Student Coach____________________________ Supervisor ____________________
Sport ___________________________________ School _______________________

M       Meets minimum standards.
E       Exceeds minimum standards.
I       Improvement needed. If the student has failed to meet any minimum
        standard or is in any way deficient, please mark an “I” and give an explanation.
N       No opportunity to observe or evaluate.

_______ Understands the importance of sportsmanship in athletics
_______ Understands the roles and influences of coaches towards athletes
_______ Demonstrates the ability to analyze and evaluate individual and team performances
_______ Practices are well organized and structured
_______ Incorporates a variety of activities and levels within practices
_______ Understands key elements of sport principles and technical skills
_______ Demonstrates effective motivational skills for practices and contests.
_______ Accepts each athlete as an individual
_______ Demonstrates professionalism in dealing with parents, officials, and students
_______ Demonstrates professionalism by being prompt to practices and meetings
Suggestions for improvement:

Any additional comments:

 Supervisor’s Signature _____________________________________ Date __________
 Position _____________________________________ Phone ______________________

• Return to: Mary Freeland
Indiana University East
Tom Raper Hall 340
2325 Chester Boulevard
Richmond, IN 47374-1289
IU East HPER P455 Practicum in Coaching

Supervisor’s Final Evaluation Form

Student Coach____________________________ Supervisor ____________________

Sport ___________________________________  School _______________________

M       Meets minimum standards.
E       Exceeds minimum standards.
I       Improvement needed. If the student has failed to meet any minimum
        standard or is in any way deficient, please mark an “I” and give an explanation.
N       No opportunity to observe or evaluate.

________ Understands the importance of sportsmanship in athletics
________ Understands the roles and influences of coaches towards athletes
________ Demonstrates the ability to analyze and evaluate individual and team performances
________ Practices are well organized and structured
________ Incorporates a variety of activities and levels within practices
________ Understands key elements of sport principles and technical skills
________ Demonstrates effective motivational skills for practices and contests.
________ Accepts each athlete as an individual
________ Demonstrates professionalism in dealing with parents, officials, and students
________ Demonstrates professionalism by being prompt to practices and meetings
Has the student coach had a positive influence on your athletic program?

Discuss Why or Why Not:

Any additional comments:

Supervisor’s Signature ________________________________ Date ____________
Position ________________________________ Phone ______________________

- Return to: Mary Freeland
  Indiana University East
  Tom Raper Hall 340
  2325 Chester Boulevard
  Richmond, IN 47374-1289
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<th>Date</th>
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