Indiana University School of Education
EDUCATION COUNCIL
Friday, April 18, 2008
IU Northwest
MINUTES

Members Present: Marilyn Watkins (for Judy Battraw), IU East
Diana Lambdin, IU Bloomington
Laura Stachowski, IU Bloomington
Linda Houser, IUPUI
Joshua Smith, IUPUI
David Lindquist, IPFW
Aija Pocock, IUPU Columbus
Jill Shedd, ex officio
Karen Clark, IU South Bend
Bruce Spitzer, IU South Bend
Barbara Thompson-Book, IU Southeast
Sheila Trzcinka, IU Northwest
Michael Tulley, IU Kokomo
Guy Wall, IU Southeast

Guests: Vernon Smith, IU Northwest
Stan Wigle, IU Northwest

1) Minutes of the October 19, 2007 meeting were approved unanimously. Spitzer
moved and Trzcinka seconded.

2) Guidelines for Selection of Education Council Representatives. Section B was
amended to read:

Involved with common Education programs. The majority of issues, policies,
program proposals and changes, etc. which the Council typically considers pertain
directly to teacher education programs. It is essential that representatives possess
relevant, ongoing experience with the common education programs offered on the
campus they represent.

Guidelines were approved unanimously with the above amendment. Tulley moved and
Lindquist seconded. [Copy of approved Guidelines attached.]

3) IU Northwest Educational Leadership MS Degree Proposal. Spitzer moved to
approve the program and Trzcinka seconded the motion. [A portfolio of information was
shared, including comparison of standards, course syllabi, program outcomes, sample
projects and rubrics, and student exit survey. Each campus has a copy.]

Dr. Smith provided an overview of the degree proposal and the current building
leadership certification program. There are 81 students in the program presently. 100%
of the program completers are passing the SSLA examination, and 80% are getting jobs.
The degree program is designed to prepare candidates for K-12 building leadership
positions and addresses both ISLLC and DELD standards. Dr. Smith provided those
present with more information about the materials distributed.
Dr. Tulley asked for clarification of the faculty resources for the program. The program will be delivered by two tenure-line faculty, two full-time clinical faculty and three adjunct faculty. Dr. Spitzer noted concern that the program does not have three tenure-line faculty, which is the minimal standard for graduate programs. Dr. Smith responded that the proposal is offered to be competitive in the geographic region and that there is a need for the program in the area.

Dr. Shedd suggested that the proposal needs to include enrollment projections and financial impact projections. Dr. Tulley requested clarification as to the admissions requirement that teaching experience is encouraged, rather than required. In response, Dr. Smith noted that candidates will have two years of teaching experience by their program completion.

Dr. Spitzer called the question, and the motion to approve the proposal was approved unanimously.

4) **Change in Physical Science Teaching Major – IU Southeast.** Dr. Houser moved to approve the change and Dr. Watkins seconded the motion. Dr. Wall provided an overview of the change, noting that the proposal increases the credit hours required from 36 to 39 for a total of a 130 credit hour secondary program. The change reflects the addition of Q450 into the program, in an effort to improve candidates’ Praxis II performance. The program change has been approved on the IU Southeast campus. The motion to approve the secondary physical science teaching major change passed unanimously.

5) **Change in Life Science Teaching Major – IU Southeast.** Dr. Lindquist moved to approve the change and Dr. Tulley seconded the motion. Dr. Wall stated that the change increased the required credit hours from 36 to 43, but maintains the program at 130 credit hours. Again, the rationale for the change is an effort to improve candidates’ Praxis II performance. The motion to approve the secondary life science teaching major change passed unanimously.

6) **Individual Campus Ivy Tech Articulations.** Representatives shared copies of their respective campus Ivy Tech articulations, noting that the articulations remain campus-specific. Dr. Houser stated that IUPUI is having difficulty with its articulation with the early childhood education program. Dr. Tulley noted that IUK works well with its local Ivy Tech with respect to early childhood education. Also, IUK has a brand new secondary education articulation with Ivy Tech. Dr. Spitzer shared that IUSB is having difficulty completing its articulation with Ivy Tech due to the campus general education requirements. Discussions are ongoing regarding four courses.

The suggestion was made that representatives send to Jill electronic copies of the articulation documents.

For the fall 2008 meeting a first draft of a secondary articulation will be discussed, recognizing the agreement that IUK has reached.
7) **Sharing of Elementary Education Program Requirements.** Dr. Clark proposed that a master table be prepared that identifies each campuses’ IU course numbers and Ivy Tech articulations. It was agreed that Jill will prepare the master table and send it to the campuses for insertion of their respective courses. It was recommended that the table be completed by June 1.

8) **F200 Course Expectations and Syllabi.** Representatives shared copies of their campuses’ F200, *Introduction to Teaching* course. It was recommended that the F200 faculty be invited to meet at the time of the fall 2008 Education Council meeting. The topics for this meeting include instructors, syllabi, course number, tuition as it relates to ACP and high school offerings of the course. Dr. Lindquist noted that IPFW is working to prepare a proposal to change its current *Introduction to Teaching* course from F300 to F200.

Dr. Houser raised the question if campuses have approved or were considering offering high school dual credit for the *Introduction to Teaching* course. IUSB does offer credit for it *Introduction to Teaching* through the Advanced College Program (ACP). The high school course number is F200, and the on campus course number is F201 or F202. Dr. Pocock noted that IUPUC teaches its *Introduction to Teaching* course in the local high school.

9) **Guidelines for Graduate Credit Hour Generation in IU Education Workshops Offered by External Sources.** [http://site.educ.indiana.edu/workshopguidelines/tabid/6520/default.aspx](http://site.educ.indiana.edu/workshopguidelines/tabid/6520/default.aspx) Dr. Clark asked if other campuses are following this policy, and Dr. Tulley noted that it is followed at IUK. Questions were raised about the course number L545; its options on the course master inventory will be double-checked. Also the question was raised whether these workshops should be S/F or graded, noting that some teachers require a grade to impact any salary increase. Another question raised was the definition of the “geographic area” of each campus.

It was recommended that these Guidelines be directed to the Deans Council for discussion as to the academic guidelines and administrative processes associated with these workshops, and that feedback be shared with the Education Council at its fall 2008 meeting.

10) **TEACH Grants.** Dr. Clark questioned whether campuses were considering involvement in this federal program, given some of the management requirements. Dr. Shedd shared that it was her understanding that the financial aid officers were monitoring the development of the final rules for these grants. She had been advised by the Bloomington office that it may be premature to have any discussions and was advised to wait until the final rules have been set.
11) **2008-2009 Meeting Dates.**

Members agreed on the following dates and meeting locations:

- October 10, 2008  IU Kokomo
- April 10, 2009   IU South Bend

12) **Other Items.**

Dr. Lindquist asked whether the Council would consider an expedited process for course or program approvals. Using the IU Northwest example on today’s agenda, given that the Council meets only twice an academic year, should recommendations be made to make modifications to a proposal, the campus faces a six month delay in achieving Education Council approval. It was agreed that program proposals must come to an Education Council meeting, and the Council could decide at the time if minor revisions are required. Should the campus present those revisions, the question was whether a Council video conference meeting could be called or an electronic voting process specific to addressing the revisions presented. Such an option requires changes to the Council’s constitution. Drs. Wall and Tulley agreed to draft such a revision for discussion at the October 10 meeting.

Dr. Shedd asked Dr. Lindquist to clarify the proposed P351 course that is posted for Education Council remonstrance. The syllabus offered for the course is the syllabus for P249. He agreed to check into the matter.

The Council members formally recognized that this was Dr. Wall’s last meeting with the Education Council for he will be retiring at the end of the 2008-2009 academic year. The members shared their appreciation for his work and leadership on the Education Council.

Submitted by
Jill D. Shedd
Executive Secretary