Members Present: Shirley Aamidor, Matt Benus, Beth Berghoff, Elizabeth Boling, Cathy Brown (substitute for Walcott), Gerardo Gonzalez, Marsha Heck, Carol-Anne Hossler, Linda Houser, Pete Kloosterman, Rob Kunzman, Gloria Murray, Beth Samuelson, Jill Shedd, Terri Swim, Annela Teemant, Jerry Wilde

Guest: Paul Paese welcomed group to IU Kokomo.

IUK Chancellor Susan Sciame Giesecke welcomed the Education Council to IUK campus. She noted that IUK has seen enrollment growth and facility growth/update. The faculty is looking at ways in which to re-imagine the institution, ways in which to promote the distinction of IUK for all students. Dr. Giesecke offered Gerardo a gift of an IUK Cougar shirt for his retirement as Dean.

Approval of October 3, 2014 Minutes

The Council members approved the minutes of the October 3, 2014 meeting unanimously.

Program Approvals

BLOOMINGTON

World Languages Degree Proposal

Martha Nyikos offered an overview of the degree proposal, to consolidate all the world languages into one degree with reference to specific languages as a major within the world languages degree. In response to the Commission for Higher Education, this is a proposal to consolidate different degrees. Annela moved to approve the proposal, Matt seconded the motion, and it was approved unanimously.

IUPUI

Graduate Certificate in ESL

Annela described this 12 credit program for certified teachers. She noted that many teachers have ESL students and need some preparation in ESL, but not licensure, which is a 21 credit program. Completers would earn an IU Certificate. The program reflects a “trainer-of-trainer” model,” with some coursework available on-line, but not all, to provide teachers with some flexibility. The four courses also are a part of a master’s program. Shirley asked what the advantage for a teacher would be to earn the certificate. Annela stated that the certificate is for “mainstream” teachers to be able to help ESL students in
classrooms. Also, the certificate should provide employment options for teachers. Beth Samuelson noted that Bloomington has a similar program, and it is very popular for graduate students and international students. The difference between the two is that IUPUI is focused on K-12 students and Bloomington is inclusive of a focus on international students. Pete moved approve the proposed certificate program, and Cathy seconded. The motion passed unanimously.

**MS in Technology for Learning**

IUPUI has received calls from schools for assistance with technology in schools. The School has a secondary and elementary master’s program with a focus on technology, which was developed in response to the calls for this assistance. To provide further flexibility, the faculty chose to offer the master’s with a focus on technology on-line, and in so doing faced many approval issues. Thus, the IUPUI faculty re-configured the program as a new degree proposal to be submitted to the Commission for Higher Education. The program has 15 credit hours in technology, 12 credit hours in inquiry and 12 credit hours in urban education. P507, T524, and T531 will have an urban focus in the program. Annela move to approve the new degree proposal, Pete seconded, and motion passed unanimously.

**SOUTHEAST**

Gloria stated that the Education unit was asked by its campus administration to come up with certificates, using existing courses. Thus, the faculty has developed three graduate certificate programs one in educational technology, classroom management and literacy. The courses are on campus and on-line, though it is indicated that 12 credits are on line. IU does require that individual courses must be approved to be offered on-line, and programs must be approved to be delivered on-line if more than 50% in on-line. It was not clear that all courses have been approved to be offered at IU Southeast.

Council members discussed what the Education Council should review for approval. Given that certificates do go to the Commission for approval, it was suggested that the Council should see the materials that are sent to the University On-line Office and the Commission. The processes for University approval of on-line courses and programs, as well as new programs, have been added to the Education Council website for members’ reference. [http://education.indiana.edu/about/education-council/course-program-approval/index.html]

Council members also discussed the use on various campuses of shared courses and their respective course titles. The suggestion was made that the Schools of Education and Education Council should review the titles. It was noted that the University Registrar is in the midst of reviewing processes and auditing various offices. Also, Linda noted that the Council in the past has discussed the use of workshop/variable title courses in a program. Council members noted that the University has had concerns over the persistent use of workshop courses with the same title, and has recommended that at some point, the course should be made a unique course.

**Graduate Certificate in Educational Technology**
Gloria noted that this certificate is designed to help teachers and parents.

**Graduate Certificate in Classroom Management: Creating an Effective Learning Environment**

The intent of this certificate is to help undergraduate candidates after beginning their jobs.

**Graduate Certificate in Literacy**

The campus has received many calls re: this one from throughout the community for individuals and organizations working to help individuals learn to read.

Matt questioned the literacy certificate proposal, for the courses seemed to be focused on reading and not literacy. Literacy seems to be a more broad, than just reading.

Council members agreed to table these three certificates and have IUS provide the documentation that would go to the University On-line Office and the Commission. It was suggested that the Education Council needs to develop ways in which proposals from various campuses may reflect the distinction(s) from other campus programs. It may be that a form needs to be developed that would accompany proposal documentation identifying approval steps. It was suggested that a review of the Education Council Constitution for alignment with University processes to develop courses and/or programs needs to be completed. Matt also suggested that all Education courses be reviewed by the Council – numbers, titles, descriptions.

**Course Approvals**

**IUPUC**

EDUC – Q450 Science Technology and Society (STS) for a Changing World – course match with IU Southeast.

EDUC – Q405 Integrated Sciences for Science Education – course match with IU Bloomington.

Cathy explained that few IUPUC candidates take the science concentration in their elementary program. Given the limited science course offerings on the campus, IUPUC is offering more courses in science to make the concentration more possible. These course proposals reflect seeking permission to offer them at IUPUC. Once approved, then IUPUC will be back for approval of the revised science concentration. Shirley moved to approve these two course proposals and Annela seconded. The motion was approved.

**NOTE:** Council members asked Jill to seek clarification as to why these matching courses came to Education Council for approval. ANSWER: The University Master Course Inventory lists courses available by campus. A course in the Inventory is not automatically approved as available on every campus. Thus, for an individual campus to offer a course from the Inventory, the offering must be approved for that campus. It is important to add that to “match” a course listed in the Inventory from one campus to another, the course – title, credit hours, description, etc. – must be an exact match to the information in the Inventory. It is necessary for these matching courses to come to the Education Council because on occasion a campus in preparing the electronic document will change something (title, credit hours,
description, etc.) about the course. If that proposed change is approved, whatever that change is, it is changed for all campuses.

**KOKOMO**

**EDUC-K343 Characteristics of Students with Emotional & Behavioral Disorders** (course title change)

**EDUC-K344 Educational Programming and Interventions for Students with Emotional & Behavioral Disorders** (course title change)

Shirley noted that the IUK campus has not approved the titles, but wanted to bring these first to Education Council. The intent is to update the language in the title with reference to “emotional and behavioral disorders” rather than to “emotionally disturbed.” Council members acknowledged that the update would be appropriate. Shirley will share this with IUK Council, and then send the course title changes to the Education Council.

**Information Items**

**BLOOMINGTON**

**Elementary Program Science Program - G105**

This proposal is to make a change to the list of accepted courses from Geological Sciences to fulfill program requirements for all Early Childhood and Elementary Education majors. This proposal would change the list of course options on the respective advising sheets from being one of three classes (G103, G104 or G105) to only one course (G105 – Our Habitable Planet). Rob shared that currently Bloomington offers three geology courses, but only one makes sense to the elementary program faculty, and the Geology Department agrees with this idea.

**IUPUI**

**Graduate Certificate in Urban Education Advocacy and Leadership**

Annela explained that this is a 15 credit program to prepare school and/or community leadership with advocacy and leadership skills. The courses include two in leadership, two in urban studies and one in area of interest for candidates. The certificate program will be offered as a blended program with courses available on-line and on campus. Check with Jane if she is forwarding to IUPUI GAC.

**Discussion Items**

**Development of Online Programs and Approval Form**

Council members noted a need for clarification re: the financial aid eligibility form. Is the form for ALL candidates or simply for those outside of IU? Is it re: certificate vs degree OR IU vs non-IU?
NOTE: In response, Jill reviewed the form, https://uaa.iu.edu/docs/academic/fa-eligible-certificate.pdf. Note highlights added below to information on the form to address questions. This form is designed only for certificate programs, and would be applicable for non-IU candidates who might be eligible for financial aid through Indiana University.

**Intent to Offer Financial Aid Eligible Certificate Program**

Please complete all requested information for each Certificate program for which you intend to seek financial aid eligibility.

**BACKGROUND**

On June 1, 2011, the Department of Education released details for a new process for demonstrating the extent to which certificate programs prepare students for gainful employment in a recognized occupation. While the process is no longer required, IU must be able to defend its assertion that this is true when requesting that a non-degree program be eligible for federal aid. IU follows this method to ensure each program is rigorously evaluated prior to any request for financial aid eligibility for students outside of Indiana University.

NOTE: Requesting financial aid goes to the federal government and delays approval of the certificate. So, if a faculty member/campus is anxious to get the certificate approved, consideration might be given to get approval of the certificate program first and then after approval, request the financial aid approval for non-IU students.

This form should accompany all other required documentation for a proposed certificate program if:

a. A new program proposal is intended for financial aid eligibility, or
b. An existing certificate program is intended to be eligible for financial aid

In checking with the University Office, the CIP Code requested on this form and the New Degree/Certificate Cover Sheet will be added at a later date; the Code is not required on the initial submission.

**Elementary and Special Education Statewide Articulation Agreement (SAP)**

Jill noted that some questions have been raised by campuses about these agreements. TJ Rivard is in the midst of gathering the individual campuses’ concerns with respect to the elementary SAP to prepare an Indiana University document to share with the Commission. He plans to seek out other public institutions’ perspectives over the elementary agreement. Council members questioned whether there could be different admission requirements for candidates coming into teacher education programs with an associate degree. Jill shared that she understands that we would not be permitted to have distinctive admission criteria for these candidates. With respect to the special education SAP, it only is applicable to P-12 special education programs, which only a few of the IU campuses offer presently.
**Task Stream**

Matt shared that IU is buying an enterprise license for Task Stream. IUN has begun a discussion to push for Task Stream; it would be a deal for students. The process includes that campuses would provide the technology support, with a minimum price to students. The license currently is for three years. If it is used extensively, it is believed that IU will continue to invest in Task Stream. Matt encouraged colleagues to advise campus representative of interest in Task Stream.

**Future of Education Council**

Gerardo believes that the Council will continue; it is often referred to as a positive faculty governance entity across the University. The Education Council provides for consistency in the courses and programs offered by more than one IU campus.

Submitted by

Jill D. Shedd
Secretary to the Education Council