

## School Counseling Student EVALUATION FORM

Student's Name: \_\_\_\_\_ Semester/Year: \_\_\_\_\_

School Site: \_\_\_\_\_ Site Supervisor: \_\_\_\_\_

Level: \_\_\_\_ high school    \_\_\_\_ middle school    \_\_\_\_ elementary school    \_\_\_\_ pre-K

**Site Supervisor:** Please use the following scale to evaluate the student on the performance and disposition areas listed below. If a specific performance/disposition has not been observed, please leave that item blank.

- 1 – Exemplary:** Consistently performs or exhibits the skill/attitude in a manner that significantly exceeds a beginning level school counselor.
- 2 – Acceptable:** Consistently performs or exhibits the skill/attitude in a manner suitable for a beginning level school counselor.
- 3 – Not Acceptable:** Does not consistently perform or exhibit the skill/attitude at an appropriate level.

**If you give a 3 in any category, please indicate where the deficiency is by checking one of the areas under the standard.**

### Assessment of Skill Performance

#### *RATINGS*

*1 2 3*

**1. Demonstrates effective communication skills:**

**If you circled 3,** please check  any of the following areas where the student is NOT performing adequately

- with students
- with parents and other family members
- with teachers and other school personnel
- with community agencies and other stakeholders

**Comments:**

*1 2 3*

**2. Demonstrates effective collaboration skills for the benefit of all students:**

**If you circled 3,** please check  any of the following areas where the student is NOT performing adequately

- with parents
- with teachers and other school professionals
- with community agency personnel
- with other stakeholders

**Comments:**

**RATINGS**

**1 2 3**

**3. Demonstrates ethical, professional, and legal behavior:**

**If you circled 3, please check  $\checkmark$  any of the following areas where the student is NOT performing adequately**

- recognizes ethical dilemmas and responds appropriately
- protects and advocates for the rights of students, families, and school personnel
- adheres to a professional code of ethics
- follows appropriate legal guidelines
- seeks appropriate consultation with ethical and legal questions
- demonstrates a professional identity and strives for continual professional growth
- is ethical in providing academic, career, and personal/social programs

**Comments:**

**1 2 3**

**4. Demonstrates effective skills related to assessment**

**If you circled 3, please check  $\checkmark$  any of the following areas where the student is NOT performing adequately**

- selects appropriate assessment approaches and instruments
- administers assessment instruments in an appropriate manner
- interprets assessment results appropriately
- provides appropriate referral information based on valid assessment
- uses assessment results from diverse populations appropriately
- applies assessment results to curriculum, placement, and intervention decisions

**Comments:**

**RATINGS**

**1 2 3**

**5. Demonstrates effectiveness in working with students**

**If you circled 3, please check  $\checkmark$  any of the following areas where the student is NOT performing adequately**

- affirms the dignity and worth of all students
- practices positive interpersonal relations and uses appropriate counseling skills.
- develops and implements effective intervention strategies
- appropriately evaluates interventions at all stages
- effectively conducts group counseling
- uses a systemic approach in involving others in the educational/therapeutic process
- uses effective instructional techniques to reach all groups and individuals
- uses appropriate crisis interventions strategies

**Comments:**

**RATINGS**

**1 2 3**

**6. Demonstrates effectiveness in implementing programs**

**If you circled 3**, please check  $\checkmark$  any of the following areas where the student is NOT performing adequately

- implements programs that are developmentally appropriate
- assists others in accessing school and community resources
- maintains accurate and appropriate documentation
- uses technology appropriately
- facilitates educational programs appropriately and efficiently
- uses assessment data and empirical evidence to enhance educational programs
- promotes the purpose of schooling and the goals of education and learning
- implements effective prevention strategies
- maintains an appropriate referral list

**Comments:**

**1 2 3**

**7. Provides effective career and educational services/programs**

**If you circled 3**, please check  $\checkmark$  any of the following areas where the student is NOT performing adequately

- provides developmentally appropriate educational and career services to all students
- helps students and their families understand labor market information and the global economy
- helps students and their families in planning for career and educational opportunities
- helps students identify personal attributes and how they are related to career and educational opportunities
- helps all students plan and attain educational and career goals
- effectively utilizes educational and career technologies

**Comments:**

**1 2 3**

**8. Demonstrates effective leadership skills and advocates for all students**

**If you circled 3**, please check  $\checkmark$  any of the following areas where the student is NOT performing adequately

- uses data in making, developing, and managing a school counseling program
- is sensitive to cultural factors in the coordination of a school counseling program
- recognize the need for change and works systemically to implement a positive process
- demonstrates skills related to convening and facilitating an advisory group
- balances leadership, student assistance services, and educational and career services

**Comments:**

## Assessment of Disposition/Attitudes

### RATINGS

1 2 3

#### 1. Displays respect for the dignity and worth of students

If you circled 3, please check  any of the following areas where the student is NOT performing adequately

- believes all students can learn
- is sensitive to the needs of all students
- respects students from all racial, ethnic, and cultural groups
- is accepting of diverse learning and teaching styles
- believes in equal treatment for all students
- respects the student's right of choice and responsibility for decisions

**Comments:**

1 2 3

#### 2. Values collaboration and systemic approaches to problem solving

If you circled 3, please check  any of the following areas where the student is NOT performing adequately

- recognizes the importance of the teacher and student relationship
- values collaboration with other professionals within the schools
- recognizes the impact of societal forces and family issues on learning
- respects the needs of individual students and families
- values and understands collaborative relationships with community agencies
- is committed to taking a leadership role in systemic change

**Comments:**

1 2 3

#### 3. Is committed to the ethical and legal practice of school counseling

If you circled 3, please check  any of the following areas where the student is NOT performing adequately

- recognizes personal competency limits and seeks appropriate consultation
- is committed to using assessment instruments appropriately
- respects the legal rights of students (such as child abuse statutes)
- respects the privacy of individuals (e.g., Federal Education & Privacy Act)
- is committed to exercising professional and ethical judgments
- values a professional identity

**Comments:**

**RATINGS**

**1 2 3 4. Values positive and proactive approaches**

**If you circled 3**, please check  any of the following areas where the student is NOT performing adequately

- values positive approaches when working with students and families
- values proactive approaches that link families and community resources.
- recognizes diverse need in selecting prevention and intervention strategies
- believes all students can reach their potential
- is committed to advocating for all students

**Comments:**

**1 2 3 5. Views the school counselor as an educational leader.**

**If you circled 3**, please check  any of the following areas where the student is NOT performing adequately

- is committed to taking a leadership role in systemic change
- recognizes the importance of data in decision making
- values continual school improvement
- is committed to promoting a safe school environment

**Comments:**

**RATINGS**

**1 2 3 6. Values the importance of student achievement.**

**If you circled 3**, please check  any of the following areas where the student is NOT performing adequately

- recognizes the importance of attending to the mental health of all students
- believes in preparing students for employment, responsible citizenship, and life long learning
- believes all students deserve assistance with academic career, social, and emotional development
- values diverse career and educational opportunities and assists students in thoroughly exploring a side variety of opportunities
- believes that all students deserve a quality education and opportunities to participate in enrichment activities

**Comments:**

# GLOBAL ASSESSMENT

## *RATINGS*

- 1 2 3*    **1. Effectively applies principles of human growth and development**
- 1 2 3*    **2. Demonstrates effective counseling skills with individuals**
- 1 2 3*    **3. Demonstrates effective group facilitation skills**
- 1 2 3*    **5. Demonstrates effective counseling and collaboration skills with families**
- 1 2 3*    **6. Effectively counsels students from diverse social and cultural backgrounds**
- 1 2 3*    **7. Effectively consults with individuals and groups**
- 1 2 3*    **8. Demonstrates effective career counseling skills**
- 1 2 3*    **9. Demonstrates effective assessment skills**
- 1 2 3*    **10. Effectively integrates research into practice**
- 1 2 3*    **11. Demonstrates effective program evaluation skills**
- 1 2 3*    **12. Demonstrates appropriate ethical and professional conduct**
- 
- 1 2 3*    **Overall assessment of student's performance at your school and/or organization**

**Other comments about the student:**

**Please comment on the adequacy of the student's preparation and Indiana University's Counseling Program:**

**Signatures:**

\_\_\_\_\_  
Intern's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Site Supervisor's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Instructor's Signature

\_\_\_\_\_  
Date

**\*\* Thank you for serving as a site supervisor. Please review this form with your supervisee and have the student return the form to the instructor of his or her class.**